



Town of Micro
Board of Commissioners Meeting MINUTES
Tuesday –July 9, 2024
7:00 p.m.
Micro Town Hall

ELECTED OFFICIALS PRESENT:

Marty Parnell, Mayor
Kevin Worley, Mayor Pro Tem
Tim Earp, Commissioner

OTHERS PRESENT:

Kimberly Moffett, Interim Town Clerk
Lisa Lee, Deputy Town Clerk
Jason Banks, Public Works Director
Yiecenia Joyner, Deputy Town Clerk

ELECTED OFFICIALS ABSENT:

Katy Garcia, Commissioner

1. CALL TO ORDER

- Call to Order
- Pledge of Allegiance
- Invocation

Mayor Parnell called the meeting to order at 7:00 p.m. He led everyone in the Pledge of Allegiance and offered the Invocation.

2. PUBLIC COMMENT

Mr. Curt Williams was present and spoke about Dr. James Batten. He shared details about Dr. Batten including him being a native of Micro, training the original 7 astronauts, teaching and retired from East Carolina as well as being named on the Educators Who's Who list two times. Mr. Williams, along with the Class of '59 would like to see something named in honor of Dr. Batten. Council stated they appreciated hearing about the many accomplishments Dr. Batten made during his life and agreed they would love to something to memorialize and honor Dr. Batten.

Commissioner Godwin was present at the meeting and suggested the possibility of naming a bridge on I-95 for Dr. Batten. He stated he would speak with Durwood Stephenson as well to get feedback from him.

3. ADJUSTMENT/ADOPTION OF THE AGENDA

- a. Adjustments to the Agenda

Mayor Parnell asked to adjust the agenda by adding the following: Item 11b – Community Building Update.

- b. Adoption of the Agenda

ACTION: Adoption of Agenda with Adjustment as Noted Above

Motion: Mayor Pro Tem Worley

Second: Commissioner Earp

Vote: Unanimous

4. CONSENT AGENDA

(Items on the consent agenda are considered routine in nature or have been thoroughly discussed at previous meetings. Any member of the Board may request to have an item removed from the consent agenda for further discussion.)

- a. Draft Minutes
 - *June 11, 2024 – Regular Meeting*

ACTION: Adoption of Consent Agenda as Presented

Motion: Commissioner Earp
Second: Mayor Pro Tem Worley
Vote: Unanimous

5. SPECIAL PRESENTATION/INTRODUCTIONS

6. FINANCIAL REPORT

7. PLANNING BOARD REPORT

Planning Board/BOA Report
Presenter: Garrett Mitchell, Planning Board Chair

Mr. Mitchell was present and stated the Planning Board met on June 25, 2024 and adopted minutes from previous meeting. Additionally, they heard a request reference rezoning for Agri-Direct, #2024-19-RZ. He stated the Planning Board recommended approval of the rezoning to the Board of Commissioners. He further stated they heard details about the Major Site Development proposed at the same location, and again the Planning Board recommended approval.

8. OLD BUSINESS

9. PUBLIC HEARINGS

- a. 2024-19-RZ – Rezoning – Agri Direct
Presenters: Kimberly Moffett, Interim Town Clerk & James Coward

Mayor Parnell noted this as a public hearing.

Ms. Moffett stated an application was received to rezone a portion of Agri-Direct. She stated the parcel has a total of 120.37 acres. Currently the parcel is zoned both RA and LI. Request is to rezone 64.6 acres to make the entire parcel zoned LI. Ms. Moffett further stated that back in 2007 a zoning permit was issued versus holding the procedure required for rezoning. She further stated the Planning Board heard the case and recommended approval of the rezoning.

Ms. Moffett stated the item was properly noticed in The Johnstonian and further that all owners within a 100' buffer were sent notification of the public hearing.

Mr. Coward, applicant was present to answer any questions.

There were no questions for Mr. Coward and the item was turned over to council for their deliberation.

ACTION: Adoption of Ordinance #2024-07-01

Motion: Mayor Pro Tem Worley
Second: Commissioner Earp
Vote: Unanimous

10. NEW BUSINESS

- a. Agri Direct Major Site Plan

Presenter: James Coward, Agri Direct Representative

Mr. Coward was present and shared details regarding the above project. He stated the plan was for two additions. One would be a 42X42 prefab building on the front of the existing building. This area would house a bathroom, breakroom, office space and training room. The other would be a 20,000 square foot addition with dock door, additional storage space and conveyer space. There would be no increase in freight. Additionally, there would be no increase in the number of employees. All gravel areas would remain. A new septic tank will also be installed. The current hours of operation are 8:00 a.m. – 5:00 p.m. and they will remain the same also. Mr. Coward stated the maximum number of employees is 40 and that number includes temporary employees during peak season and sale drives.

With there being no further questions, the item was turned over to council for their deliberation.

ACTION: Approval of Major Site Plan

Motion: Mayor Pro Tem Worley

Second: Commissioner Earp

Vote: Unanimous

11. COMMISSIONER REPORTS

- a. Special Events Report

Presenter: Katy Garcia, Commissioner

Mayor Parnell stated the recent Movie in Park had to be cancelled due to weather. The next Movie in the Park will be held on Saturday,

- b. Community Building Update

Presenter: Marty Parnell, Mayor

Mayor Parnell provided an update on the Community Center and stated the kitchen cabinets are being ordered and the flooring will be installed shortly. It is anticipated everything should be completed by the second week of August.

Mayor Pro Tem Worley stated a Ribbon Cutting would be planned.

The mayor also reminded that we needed to begin to work on obtaining appliances, as appliances were removed from contract due to financial constraints.

ACTION: None - Informational Only

12. CLOSED SESSION

13. ADJOURNMENT

- a. Adjourn the Meeting

With there being nothing further, the meeting was adjourned at 7:35 p.m.

ACTION: Motion to Adjourn

Motion:

Second:


Vote:

Duly adopted this the 13th day of August, 2024 while in regular session.



Marty Parnell
Mayor

ATTEST:


Kimberly A. Moffett, CMC, NCCMC
Interim Town Clerk

