



Town of Micro
Board of Commissioners Meeting AGENDA
Tuesday –July 14, 2026
7:00 p.m.
Micro Town Hall

1. CALL TO ORDER

- Call to Order
- Pledge of Allegiance
- Invocation

2. PUBLIC COMMENT

3. ADJUSTMENT/ADOPTION OF THE AGENDA

- a. Adjustments to the Agenda
- b. Adoption of the Agenda

POTENTIAL ACTION:

Adoption of Agenda

4. CONSENT AGENDA

(Items on the consent agenda are considered routine in nature or have been thoroughly discussed at previous meetings. Any member of the Board may request to have an item removed from the consent agenda for further discussion.)

- a. Draft Minutes
 - *May 11, 2026 – DRAFT Minutes*
 - *May 12, 2026 – DRAFT Minutes*
 - *May 12, 2026 Closed Session – Minutes will be delivered in sealed envelope*
 - *June 9, 2026 – DRAFT Minutes*
 - *June 16, 2026 – DRAFT Minutes*

POTENTIAL ACTION:

Adoption of Consent Agenda as Presented

5. SPECIAL PRESENTATION/INTRODUCTIONS

6. FINANCIAL REPORT

- a. Billing Adjustment Report
Presenter: Christy Thomas, Finance Officer
 - *Adjustment Report – June 2026*
- b. Monthly Financial Report Update
Presenter: Christy Thomas, Finance Officer
 - *Budget vs. Actual – June 2026*
 - *General Assembly Appropriations – June 2026*
 - *Water Sewer – June 2026*
 - *General Fund – June 2026*

7. PLANNING BOARD REPORT

- a. Planning Board Report
Presenter: Chad Holloman, Planning Board Chair

POTENTIAL ACTION:

None – Informational Only

8. OLD BUSINESS

9. PUBLIC HEARINGS

- a. Special Use Permit #2026-23-SUP – Carolina Meats – *Quasi-Judicial* *

Presenter: Barrett Twitty – BBR Holdings, Applicant

- *Application*
- *Notification Letter for PH*
- *Findings of Facts - Motion Sheet*
- *DRAFT Approval*

** Note: A Quasi-Judicial (QJ) hearing resembles a court trial where testimony is presented. Citizens may give testimony in a QJ hearing AFTER they have taken an oath. The Board of Commissioners acts like a court of law and receives only sworn testimony and other credible evidence. In addition, the Board must make Findings of Fact based upon the evidence presented. The Board refrains from “ex-parte communication” about these cases, as the Board must decide based solely on the evidence presented at the hearing itself.*

POTENTIAL ACTION:

Approval/Denial of 2026-23-SUP

- b. Rezoning #2026-20-RZ – Bizzell Groe Church Road – PIN#264600-00-5345

Presenter: Don West, Applicant

- *Application*
- *Newspaper Advertisement for PH*
- *DRAFT Statement of Reasonableness & Consistency*
- *DRAFT Ordinance #2026-07-01*

POTENTIAL ACTION:

Adoption/Denial of Ordinance #2026-07-01

POTENTIAL ACTION:

Adoption/Denial of Statements of R&C

10. NEW BUSINESS

- a. VC3 – Updated Firewall

Presenter: Christy Thomas, Finance Officer

- *Estimate*

POTENTIAL ACTION:

Authorize Staff to Proceed with Updated Firewall

- b. Close Out Duke Energy Accounts

Presenter: Christy Thomas, Finance Officer

- *Dump*
- *Compound*
- *Holiday Lights*

POTENTIAL ACTION:

Authorize Staff to Proceed with Closure of Accounts

- c. Replacement of Street Signs

Presenter: Kimberly Moffett, Town Clerk

- *List of Signs Submitted for Estimate*

POTENTIAL ACTION:

Authorize Staff to Purchase New Street Signs

- d. Code of Ordinance Update Project
Presenter: Kimberly Moffett, Town Clerk

POTENTIAL ACTION:

Authorize Staff to Begin Process

- e. Water/Sewer Regionalization Preliminary Scope
Presenter: Kimberly Moffett, Town Clerk
- *Scope*

POTENTIAL ACTION:

None – Informational Only

11. COMMISSIONER REPORTS

- a. Special Events Report
Presenter: Katy Garcia, Commissioner

POTENTIAL ACTION:

None - Informational Only

12. CLOSED SESSION

13. ADJOURNMENT

- a. Adjourn the Meeting

POTENTIAL ACTION:

Motion to Adjourn



Town of Micro
Board of Commissioners SPECIAL MEETING
MINUTES
Monday – May 11, 2026
6:30 p.m.
Micro Fire Department

Elected Officials Present:

Tim Earp, Mayor ProTem
Katy Garcia, Commissioner
Kevin Worley, Commissioner

Others Present:

Kimberly Moffett, Town Clerk
Joey Creech, Chief, Micro FD
Trent Lassiter, D/Chief, Micro FD
Buddy Jones, Micro Fire Department

Elected Officials Absent:

Marty Parnell, Mayor

1. CALL TO ORDER

- Call to Order
- Pledge of Allegiance
- Invocation

Mayor ProTem Earp called the meeting to order at 6:35 p.m. He led everyone in the Pledge of Allegiance and offered the Invocation.

2. NEW BUSINESS

- a. Proposed \$.05 Property Tax Increase for FY '26-'27 Budget

Mayor ProTem Earp asked Kimberly Moffett provide details about the above.

Ms. Moffett provided the following information:

A property tax increase is being proposed for FY 2026-2027 to ensure the community can continue to operate effectively and meet growing needs.

The proposed tax increase is from the current rate of .39 per \$100 to .44 per \$100.

- Each penny of increase equates to approximately \$4900 to the town.
- This breaks down to an approximate yearly tax increase of \$125, based on a property valued at \$250,000.
- Current Tax Rate .39 = \$975
- Proposed Tax Rate .44 = \$1,100

The reason for this proposed tax increase is based on Johnston County's Proposed Fire Protection Cost Share.

A Fire Protection Cost Share Policy between Johnston County and municipalities is being proposed to establish a cost-sharing model between the county and the town for fire protection services. This model was prepared by a committee and was based on objective metrics, such as call volume, real/personal property values, population and square miles. This model would distribute proportionally to each town's usage and benefit.

To provide some history on Town of Micro and Micro Fire Department contributions, the town and the fire department had conversations and agreements in place that stated what the town would contribute on an annual basis to the Fire Department.

These amounts were based on property tax revenue the town received. The last few years, the town contributed approximately 19-20% of property tax revenue received. For FY 2025 that meant the town had budgeted \$38,827 for the Fire Department. The town was able to increase the amount contributed to \$42,000.

The Cost Share model estimates the Town of Micro for FY 2026 would need to increase their annual contribution from approximately **\$39,908** (based on previous agreed upon percentage rate of 19-20%) to **\$101,335**.

The county has proposed a phase-in plan that outlines the minimum increase the town must contribute each year. The amount of time for a phase-in is based on the funding adjustment increase percentage. For Micro, since the increase would be greater than 50%, there would be a five (5) year phase-in plan.

What this means is Micro will have 5 years to increase their annual contributions until we are required to fund the town's proposed share at 100%.

Each year the town would be required to increase their contribution by 20% from the previous year. In FY 2026, the town would need to contribute approximately \$61,000 and continually increase an additional 20% each year for five years.

For FY 2025, the town budgeted \$185,024 for property tax revenue and \$20,800 for vehicle tax revenue, for a total of \$205,824 in revenue.

Without a tax increase, there is no way the Town of Micro can absorb this type of increase. While the town has made significant progress in recent years, additional financial obligations could jeopardize that progress.

This has put both the town and fire department in difficult positions. The town has great respect and admiration for the Micro Fire Department. We want to thank Chief Creech and D/Chief Lassiter for the great communication and attending budget planning meetings.

Please be aware the town has attended numerous meetings and voiced concerns about the significant impact this proposed policy would have on the town and our residents.

The Johnston County Mayors have also met several times to discuss this proposed policy and have advised the Johnston County Commissioners of the real concerns and burdens this will place on citizens.

Ms. Moffett further stated the town is considering all options, including the possibility of having Johnston County take over the collection of fire taxes inside city limits.

ACTION:

None

3. ADJOURNMENT

a. Adjourn the Meeting

With there being nothing further, the meeting was adjourned at 7:14 p.m.

Motion:

Commissioner Worley

Second:

Commissioner Garcia

Vote:

Unanimous

ACTION:

Motion to Adjourn

Duly adopted this the 14th day of July, 2026 while in regular session.

Marty Parnell, Mayor

ATTEST:

Kimberly A. Moffett, CMC, NCCMC
Town Clerk



Town of Micro
Board of Commissioners Meeting MINUTES
Tuesday –May 12, 2026
7:00 p.m.
Micro Town Hall

Elected Officials Present:

Marty Parnell, Mayor
Kevin Worley, Commissioner
Katy Garcia, Commissioner

Others Present:

Justin Banks, Public Works Director
Christy Thomas, Finance Director
Kimberly Moffett, Town Clerk

Elected Officials Absent:

Tim Earp, Mayor ProTem

1. CALL TO ORDER

- Call to Order
- Pledge of Allegiance
- Invocation

Mayor Parnell called the meeting to order at 7:15 p.m. He led everyone in the Pledge of Allegiance and offered the Invocation.

2. PUBLIC COMMENT

3. ADJUSTMENT/ADOPTION OF THE AGENDA

- a. Adjustments to the Agenda
- b. Adoption of the Agenda

It was requested that Item 4a be removed. It will be placed on the next agenda.

Motion:	Commissioner Garcia
Second:	Commissioner Worley
Vote:	Unanimous

ACTION: Adoption of Agenda with Amendment as Above

4. CONSENT AGENDA

(Items on the consent agenda are considered routine in nature or have been thoroughly discussed at previous meetings. Any member of the Board may request to have an item removed from the consent agenda for further discussion.)

- a. Draft Minutes
 - ~~April 14, 2026 – Regular Meeting~~

5. SPECIAL PRESENTATION/INTRODUCTIONS

6. FINANCIAL & WATER SEWER REPORT

- a. Billing Adjustment Report
Presenter: Christy Thomas, Finance Officer

Ms. Thomas provided details about billing adjustments made during the month of April 2026.

- b. Monthly Financial Report Update
Presenter: Christy Thomas, Finance Officer

Ms. Thomas provided details as well as a printed report regarding financials and general ledger. She stated everything is looking good and there are no concerns.

- c. Water Sewer Report
Presenter: Jason Banks, Public Works Director

Mr. Banks reported that everything with reference to water/sewer is in good shape. All reports are up to date and there are no issues. Mr. Banks shared that effective at the end of the month, he would no longer be serving as the Public Works Director. He stated his heart lies within ministry and he plans to pursue that path. He offered his thanks to the town council and town staff. He stated he would be willing to continue to serve as the ORC if that were the decision of the council. Council Member Garcia offered her thanks and appreciation to Mr. Banks for his years of service to the town. Ms. Moffett stated he would be greatly missed.

7. PLANNING BOARD REPORT

- a. Planning Board Report
Presenter: Chad Holloman, Planning Board Chair

Mr. Holloman stated the Planning Board met on April 28, 2026. He stated at that meeting two members were sworn in, the 2026 meeting schedule was adopted. He also stated they reviewed the final plat for Buckhead with request for a few minor corrections that included signature block and county block for register of deeds. He stated the Planning Board held a special meeting on May 7, 2026 as well and reviewed both 2026-16-RZ and 2026-17-SUB, which will be heard during the Public Hearing portion of tonight's meeting.

8. OLD BUSINESS

9. PUBLIC HEARINGS

- a. 2026-14-ANX – Bizzell Grove (Buckhead)
Presenter: Kimberly Moffett, Town Clerk

Mayor Parnell stated this was a public hearing and opened the hearing at 7:30 p.m.

Ms. Moffett stated the application was received, reviewed and properly noticed. It was stated that the annexation of the subdivision was mutually agreed upon during approval of preliminary plat.

There were no questions for staff or the applicant.

With there being nothing further, the hearing was closed and turned over to council for their deliberation

Motion:	Council Member Worley
Second:	Council Member Garcia
Vote:	Unanimous

ACTION: Adoption of Ordinance #2026-05-01

- b. 2026-16-RZ – Fayetteville Street – Request to Rezone from R-15-R10
Presenters: Kimberly Moffett, Town Clerk and Scott Lowe, Developer

Mayor Parnell noted this as a public hearing and opened the hearing at 7:35 p.m.

Ms. Moffett stated the application was received, reviewed and sent to the Planning Board for their recommendation.

Mr. Holloman stated the Planning Board reviewed this application at their May 7, 2026 meeting. He stated it was the recommendation of the Planning Board for approval of the rezoning.

The applicant, Scott Lowe, was present for any questions. He stated this request was to rezone from R-15 to R-10 and stated that the request was compatible with the surrounding area.

There were no questions for staff, Planning Board or the applicant. With there being nothing further, the hearing was closed and the item was turned over to council for their deliberation.

ACTION: Adoption of Statement of Reasonableness & Consistency

Motion: Council Member Garcia
Second: Council Member Worley
Vote: Unanimous

ACTION: Adoption of Ordinance #2026-05-02

Motion: Council Member Worley
Second: Council Member Garcia
Vote: Unanimous

10. NEW BUSINESS

- a. 2026-17-SUB – Fayetteville Street – Preliminary Plat
Presenters: Kimberly Moffett, Town Clerk and Scott Lowe, Developer

Ms. Moffett stated application was received and reviewed. She stated a pre-application meeting was held and capacity was discussed at this meeting. Following the pre-app meeting, research determined that based on updated records of previously promised capacity for another subdivision, capacity numbers for that subdivision had decreased significantly. Based on that reduction and additional expected future capacity, both Mayor Parnell and Jason Banks, Public Works Director, felt comfortable agreeing that capacity would be available.

Mayor Parnell stated the number for Wellons Park had decreased to 71 lots and this would be completed in two phases.

Mr. Lowe stated the subdivision would consist of 8 single family homes with a price point of approximately \$259,000 and average square footage of 1050-1400.

Mr. Lowe stated a 4" sewer would be installed by the developer, a drainage ditch would be installed with zero cost to the town, and a 30' service easement for utilities would be provided. Each line would be the responsibility of the homeowner and clean-out to each home would be their responsibility. Additionally, there would be a shared driveway/road which will be 24' in width with 3' on each side. It was further stated that the road would meet all required state guidelines and two vehicles could pass side by side.

ACTION: Adoption of 2026-17-SUB Approval Preliminary Plat

Motion: Council Member Garcia
Second: Council Member Worley
Vote: Unanimous

- b. 2024-30-SUB – Bizzell Grove SUB (Buckhead) – Final Plat
Presenters: Kimberly Moffett, Town Clerk; Ethan Averette, Stocks Engineering and Dennis Peacock, RRT Development

Ms. Moffett stated application was received, reviewed and forwarded to the Planning Board for their recommendation.

Mr. Holloman stated the Planning Board reviewed this application at their April 28, 2026 meeting and it was their recommendation for approval.

Both Mr. Peacock and Mr. Averett were present and shared plat showing updated setbacks. It was stated that Johnston County Environmental approved the septic.

They stated there were questions about parking for the cemetery that were raised during the Planning Board and it was stated that the property width had increased and had been deeded over to Mr. Thomas Jones. Additionally, a fence will be installed around the perimeter and internal parking provided within the subdivision. There will be buffers consisting of holly trees and junipers.

Also discussed were the amenities to be provided in the free space which would include a covered picnic area and a corn hole game area.

Commissioner Worley asked about the size of the properties. It was stated that the sizes of the homes will range from 1700 to 3000 square feet. They will be single family residences on a slab.

It was stated that Phase 2 will also include 20 acres of open space.

There was brief discussion about the creek clean-out and it was stated that DEQ is reviewing the stream crossing.

It was stated that the required bore under the RR was complete.

There were no further questions from the Board. With there being nothing further, the item was turned over to council for their deliberation.

ACTION: Adoption of 2024-30-SUB Approval Final Plat

Motion: Council Member Worley
Second: Council Member Garcia
Vote: Unanimous

- c. Outdoor Burning Ordinance
Presenter: Kimberly Moffett, Town Clerk

Ms. Moffett stated this draft was presented previously for review. She stated the ordinance had been draft previously by the Police Chief, however, it was not properly adopted at the time.

ACTION: Adoption of Ordinance #2026-05-03

Motion: Council Member Garcia
Second: Council Member Worley
Vote: Unanimous

- d. Off Road/ATV/Dirt Bike Ordinance
Presenter: Kimberly Moffett, Town Clerk

There were questions why ordinance were required if we did not have law enforcement and it was stated when Johnston County Sheriff was patrolling and came upon something they could not do anything without an ordinance.

Ms. Moffett stated this ordinance was drafted at request of council. The draft was reviewed at a previous meeting and is presented for consideration.

ACTION: Adoption of Ordinance #2026-05-04

Motion: Council Member Garcia
Second: Council Member Worley
Vote: Unanimous

- e. Golf Cart Ordinance
Presenter: Kimberly Moffett, Town Clerk

Ms. Moffett stated this ordinance was drafted at request of council and is presented for consideration.

ACTION: Adoption of Ordinance #2026-05-05

Motion: Council Member Garcia
Second: Council Member Worley
Vote: Unanimous

- f. Jerome Park Update
Presenters: Marty Parnell, Mayor and Kevin Worley, Commissioner

Commissioner Worley stated he has been in contact with a company regarding Pickle Ball Courts and Tennis Courts. As soon as quotes are received, they will be shared.

ACTION: None - Informational Only

- g. Powell Bill Discussion/Location(s)
Presenters: Marty Parnell, Mayor and Kevin Worley, Commissioner

It was agreed that contact will be made with several companies and determine who might be available to assist with the paving of roads in town to include Railroad and Hinnant Streets.

11. COMMISSIONER REPORTS

- a. Special Events Report
Presenter: Katy Garcia, Commissioner

There were no reports of any special events at this time.

12. CLOSED SESSION

- a. Closed Session Pursuant to NCGS 143-318.11(a)(6)

ACTION: Motion to Go into Closed Session at 8:35 p.m.

Motion: Council Member Worley
Second: Council Member Garcia
Vote: Unanimous

Council returned from Closed Session at 9:07 p.m. with no action being taken.

13. ADJOURNMENT

- a. Adjourn the Meeting

With there being nothing further, the meeting was adjourned at 9:09 p.m.

Motion: Council Member Garcia
Second: Council Member Worley
Vote: Unanimous

ACTION: Motion to Adjourn

Duly adopted this the 14th day of July, 2026 while in regular session.

Marty Parnell
Mayor

ATTEST:

Kimberly A. Moffett, CMC, NCCMC
Town Clerk

Correction Type	Account Num	Full Name	Trans Desc	Source Date	Post Date	Void Note	Trans Date	Trans Amt
Account Num: 001-0001770-1								
ORIGINAL TRANSAC	001-0001770-	DEBORAH HAMMANN	UB Bill Transactio	6/18/2026	6/18/2026	Pool filling	6/18/2026	\$237.07
NEW TRANSACTION	001-0001770-	DEBORAH HAMMANN	Pool filling	6/29/2026	6/29/2026		6/29/2026	\$146.22
VOID TRANSACTIO	001-0001770-	DEBORAH HAMMANN	Pool filling	6/29/2026	6/29/2026	Pool filling	6/29/2026	\$237.07
Account Num: 001-0001880-1								
NEW TRANSACTION	001-0001880-	BUDDY JONES	Leak under home	6/11/2026	6/11/2026		6/11/2026	\$298.33
VOID TRANSACTIO	001-0001880-	BUDDY JONES	Leak under home	6/11/2026	6/11/2026	Leak under home	6/11/2026	\$549.68
Account Num: 001-0001945-1								
NEW TRANSACTION	001-0001945-	Fatima Martir Cardona	Pool Filling	6/2/2026	6/2/2026		6/1/2026	\$185.07
VOID TRANSACTIO	001-0001945-	Fatima Martir Cardona	Pool Filling	6/2/2026	6/2/2026	Pool Filling	6/1/2026	\$288.17
Account Num: 001-0002000-1								
ORIGINAL TRANSAC	001-0002000-	JESSE LAMB	UB Bill Transactio	6/18/2026	6/18/2026	Pool filling	6/18/2026	\$413.73
NEW TRANSACTION	001-0002000-	JESSE LAMB	Pool filling	6/29/2026	6/29/2026		6/29/2026	\$259.31
VOID TRANSACTIO	001-0002000-	JESSE LAMB	Pool filling	6/29/2026	6/29/2026	Pool filling	6/29/2026	\$413.73
Account Num: 001-0002150-1								
ORIGINAL TRANSAC	001-0002150-	BELISARIO PADILLA	UB Bill Transactio	6/18/2026	6/18/2026	Pool filling	6/18/2026	\$191.40
NEW TRANSACTION	001-0002150-	BELISARIO PADILLA	Pool filling	6/29/2026	6/29/2026		6/29/2026	\$155.84
VOID TRANSACTIO	001-0002150-	BELISARIO PADILLA	Pool filling	6/29/2026	6/29/2026	Pool filling	6/29/2026	\$191.40
Account Num: 001-0002240-1								
NEW TRANSACTION	001-0002240-	NOEL PARKER	Busted pipe	6/2/2026	6/2/2026		6/1/2026	\$165.51
VOID TRANSACTIO	001-0002240-	NOEL PARKER	Busted pipe	6/2/2026	6/2/2026	Busted pipe	6/2/2026	\$239.24
Account Num: 001-0003230-2								
NEW TRANSACTION	001-0003230-	KATHRYN GARCIA	Pool Filling	6/10/2026	6/10/2026		6/10/2026	\$203.74

Correction Type	Account Num	Full Name	Trans Desc	Source Date	Post Date	Void Note	Trans Date	Trans Amt
VOID TRANSACTIO	001-0003230-	KATHRYN GARCIA	Pool Filling	6/10/2026	6/10/2026	Pool Filling	6/10/2026	\$302.21
Account Num: 001-0003360-2								
ORIGINAL TRANSAC	001-0003360-	Venture Capital Partner	UB Bill Transactio	6/18/2026	6/18/2026	Credit for trash s	6/18/2026	\$330.01
NEW TRANSACTION	001-0003360-	Venture Capital Partner	Credit for trash s	6/23/2026	6/23/2026		6/23/2026	\$306.51
VOID TRANSACTIO	001-0003360-	Venture Capital Partner	Credit for trash s	6/23/2026	6/23/2026	Credit for trash s	6/23/2026	\$330.01
NEW TRANSACTION	001-0003360-	Venture Capital Partner	No trash services	6/29/2026	6/29/2026		6/29/2026	\$58.93
ORIGINAL TRANSAC	001-0003360-	Venture Capital Partner	UB Bill Final Trans	6/29/2026	6/29/2026	No trash services	6/29/2026	\$82.43
VOID TRANSACTIO	001-0003360-	Venture Capital Partner	No trash services	6/29/2026	6/29/2026	No trash services	6/29/2026	\$82.43

Budget vs Actual

TOWN OF MICRO

7/7/2026 11:52:02 AM

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Period Ending 6/30/2026

11 GENERAL		Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
Description								
Revenues								
11-101-0003 ARPA monies moved into Account from GF		0	0.00	0.00	0.00	0.00	0.00	
11-136-0690 Due from Fund 69		0	0.00	0.00	0.00	0.00	0.00	
11-200-3311 FEMA Reimbursement		0	0.00	0.00	0.00	0.00	0.00	
11-250-1000 Fund Balance Appropriated		7,500	0.00	0.00	0.00	0.00	(7,500.00)	
11-300-0000 ****GENERAL FUND REVENUES****		0	0.00	0.00	0.00	0.00	0.00	
11-300-3100 Current Year Taxes		185,024	0.00	3,425.19	8,219.67	193,516.58	8,492.58	105%
11-300-3150 Prior Year Taxes		0	0.00	0.00	0.00	0.00	0.00	
11-300-3175 Tax Penalties & Interest		150	0.00	0.00	0.00	13.03	(136.97)	9%
11-300-3199 Vehicle Tax		20,800	0.00	2,809.55	4,101.70	17,827.34	(2,972.66)	86%
11-310-3230 Local Government Sales Tax		69,300	0.00	8,366.40	21,709.99	90,387.11	21,087.11	130%
11-310-3322 Beer & Wine Tax		1,900	0.00	0.00	2,031.33	2,031.33	131.33	107%
11-310-3324 Electricity Tax		20,000	0.00	7,416.66	7,416.66	24,133.53	4,133.53	121%
11-310-3325 Telecommunications Tax		700	0.00	237.06	237.06	1,088.47	388.47	155%
11-310-3326 Video Programming Tax		0	0.00	124.72	124.72	516.37	516.37	
11-310-3328 Solid Waste Disposal Tax		400	0.00	0.00	95.02	398.48	(1.52)	100%
11-330-3316 Powell Bill Allocation		12,000	0.00	0.00	0.00	18,254.52	6,254.52	152%
11-330-3345 Zoning Permit		1,500	0.00	9,560.00	11,660.70	14,225.70	12,725.70	948%
11-330-3850 Department of Commerce Grant		0	0.00	0.00	0.00	0.00	0.00	
11-330-3900 General Assembly Appropriation		0	0.00	0.00	0.00	0.00	0.00	
11-340-3311 FEMA Reimbursement		0	0.00	0.00	0.00	0.00	0.00	
11-350-3471 Garbage Fees		52,965	0.00	5,257.86	15,984.01	63,513.98	10,548.98	120%
11-350-3475 Household Debris		0	0.00	0.00	0.00	0.00	0.00	
11-380-3831 Parks and Rec Revenues		0	0.00	300.00	300.00	465.00	465.00	
11-380-3832 Clerk of Court		50	0.00	0.00	0.00	4.50	(45.50)	9%
11-380-3833 Police Department Donations		0	0.00	0.00	0.00	0.00	0.00	
11-380-3834 Park Grant & Donations		0	0.00	0.00	0.00	0.00	0.00	

Budget vs Actual

TOWN OF MICRO
7/7/2026 11:52:02 AM

Period Ending 6/30/2026

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11 GENERAL

Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
11-380-3835 Lease Rent-US Cellular	12,000	0.00	1,109.06	2,218.12	13,276.41	1,276.41	111%
11-380-3836 Community Building Rental	700	0.00	0.00	0.00	970.00	270.00	139%
11-380-3837 ABC Board	4,595	0.00	451.26	902.52	2,256.30	(2,338.70)	49%
11-380-3838 Gasoline Tax	0	0.00	0.00	0.00	0.00	0.00	
11-380-3839 Miscellaneous Revenue	1,000	0.00	20.00	63.00	829.98	(170.02)	83%
11-380-3840 Gasoline Tax Refund	0	0.00	0.00	0.00	0.00	0.00	
11-380-3850 Sale of Surplus Property	0	0.00	0.00	0.00	0.00	0.00	
11-380-3860 Sale of Real Property	0	0.00	0.00	0.00	70,300.00	70,300.00	
11-385-3831 Interest Income	1,300	0.00	384.42	1,232.33	3,534.78	2,234.78	272%
11-390-3930 Transfer In Special Revenue Fund	0	0.00	0.00	0.00	0.00	0.00	
11-390-3999 Fund Balance Appropriated	0	0.00	0.00	0.00	0.00	0.00	
11-612-3301 Parks and Recreation	265	0.00	0.00	0.00	0.00	(265.00)	
11-999-9999 Contingency	0	0.00	0.00	0.00	0.00	0.00	
Revenues Totals:	392,149	0.00	39,462.18	76,296.83	517,543.41	125,394.41	132%

Expenses

11-101-0002 Community Building Revenue to Bring Monies In	0	0.00	0.00	0.00	0.00	0.00	0.00
11-101-0004 ARPA monies moved out as Expenses	0	0.00	0.00	0.00	0.00	0.00	0.00
Totals:	0	0.00	0.00	0.00	0.00	0.00	0.00
11-410-0000 ****GOVERNING BOARD****	0	0.00	0.00	0.00	0.00	0.00	0.00
11-410-0800 Payroll-Mayor & Commissioners	1,700	0.00	0.00	0.00	1,700.00	0.00	100%
11-410-0900 Payroll Taxes-Board	140	0.00	0.00	0.00	130.05	9.95	93%
11-410-1150 Workers Compensation	100	0.00	0.00	0.00	100.00	0.00	100%
11-410-3100 Travel-schools	0	0.00	0.00	0.00	0.00	0.00	
11-410-4500 General Insurance	125	0.00	0.00	0.00	125.00	0.00	100%
11-410-4910 Dues & Subscription	4,500	0.00	19.99	59.97	2,428.64	2,071.36	54%
11-410-6100 Election Costs	3,000	0.00	0.00	3,221.51	3,221.51	(221.51)	107%

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11 GENERAL									
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent		
11-410-9000 Community Support	0	0.00	0.00	0.00	0.00	0.00	0.00		
GOVERNING BODY Totals:	9,565	0.00	19.99	3,281.48	7,705.20	1,859.80	81%		
11-420-0000 ****ADMINISTRATION****	0	0.00	0.00	0.00	0.00	0.00	0.00		
11-420-0100 Salaries-Finance Officer	39,500	0.00	2,040.00	7,140.00	34,010.71	5,489.29	86%		
11-420-0200 Salary Admin Other- Deputy Clerk	0	0.00	0.00	0.00	0.00	0.00	0.00		
11-420-0600 State Retirement - EMPLOYER CONTRIBUTION	0	0.00	0.00	0.00	0.00	0.00	0.00		
11-420-0900 Payroll Taxes	3,022	0.00	156.06	546.21	2,601.83	420.17	86%		
11-420-1000 State Retirement	5,668	0.00	292.74	1,024.59	4,538.93	1,129.07	80%		
11-420-1100 Health Insurance	0	0.00	0.00	0.00	0.00	0.00	0.00		
11-420-1150 Workers' Comp. Insurance	1,000	0.00	0.00	0.00	1,000.00	0.00	100%		
11-420-1800 Accounting Fees	0	0.00	0.00	0.00	0.00	0.00	0.00		
11-420-1850 Audit	24,888	0.00	0.00	7,500.00	24,887.30	0.70	100%		
11-420-1900 Legal	7,000	250.00	250.00	750.00	5,000.00	1,750.00	75%		
11-420-2000 Salaries-Part-Time	0	0.00	0.00	0.00	0.00	0.00	0.00		
11-420-2600 Office Supplies	3,500	306.26	133.25	450.25	2,437.96	755.78	78%		
11-420-2900 Departmental Supplies	1,500	171.98	16.89	119.22	774.79	553.23	63%		
11-420-2920 Contracted Services	39,000	9.13	3,847.50	8,715.87	42,795.91	(3,805.04)	110%		
11-420-3100 Travel-Schools	1,000	0.00	0.00	0.00	0.00	0.00	1,000.00		
11-420-3200 Telephone	1,800	0.00	231.25	381.25	1,879.39	(79.39)	104%		
11-420-3250 Postage	500	0.00	0.00	101.40	415.54	84.46	83%		
11-420-3251 Post Office Box Rent	150	0.00	162.00	162.00	162.00	(12.00)	108%		
11-420-3300 Utilities	2,300	0.00	124.10	410.21	1,889.49	410.51	82%		
11-420-3575 Repair & Maintenance-Building	0	0.00	0.00	0.00	0.00	0.00	0.00		
11-420-3700 Advertising	500	0.00	0.00	289.60	356.63	143.37	71%		
11-420-3800 Computer Support	16,000	0.00	514.22	1,306.83	9,902.22	6,097.78	62%		
11-420-4500 General Insurance	6,000	0.00	0.00	0.00	5,829.75	170.25	97%		
11-420-4501 Employee Bonding	1,000	0.00	0.00	0.00	21.92	978.08	2%		

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11 GENERAL								
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent	
11-420-4900 Tax Collection Expense	4,012	0.00	110.64	225.91	4,137.72	(125.72)	103%	
11-420-4950 Bank Charges	250	0.00	0.00	0.00	28.23	221.77	11%	
11-420-7100 USDA Loan Principal	14,000	0.00	12,950.00	12,950.00	12,950.00	1,050.00	93%	
11-420-7199 Trasnfcr Out	0	0.00	0.00	0.00	0.00	0.00	0.00	
11-420-7200 USDA Loan Interest	950	0.00	950.00	950.00	950.00	0.00	100%	
11-420-9000 Miscellaneous Expense	0	0.00	0.00	0.00	564.49	(564.49)		
11-420-9999 Contingency	39,754	0.00	0.00	0.00	0.00	39,754.00		
ADMINISTRATION Totals:	213,294	737.37	21,778.65	43,023.34	157,134.81	55,421.82	74%	
11-430-0000 *****POLICE*****	0	0.00	0.00	0.00	0.00	0.00	0.00	
11-430-0100 Salaries	0	0.00	0.00	0.00	0.00	0.00	0.00	
11-430-0200 Salaries-Part-Time	0	0.00	0.00	0.00	0.00	0.00	0.00	
11-430-0400 Police Separation Allowance	0	0.00	0.00	0.00	0.00	0.00	0.00	
11-430-0600 Police 401K	0	0.00	0.00	0.00	0.00	0.00	0.00	
11-430-0900 Payroll Taxes	0	0.00	0.00	0.00	0.00	0.00	0.00	
11-430-1000 State Retirement	0	0.00	0.00	0.00	0.00	0.00	0.00	
11-430-1100 Health Insurance	0	0.00	0.00	0.00	0.00	0.00	0.00	
11-430-1150 Workers Compensation	0	0.00	0.00	0.00	0.00	0.00	0.00	
11-430-2500 Gasoline & Fuel Oil-Vehicles	250	3.85	80.15	80.15	96.15	150.00	40%	
11-430-2600 Office Supplies	0	0.00	0.00	0.00	0.00	0.00	0.00	
11-430-2900 Departmental Supplies	0	0.00	0.00	0.00	0.00	0.00	0.00	
11-430-2950 Uniforms & Boots	0	0.00	0.00	0.00	0.00	0.00	0.00	
11-430-3100 Travel-Schools	0	0.00	0.00	0.00	0.00	0.00	0.00	
11-430-3200 Telephone	0	0.00	0.00	0.00	0.00	0.00	0.00	
11-430-3300 Utilities	300	0.00	0.00	0.00	235.50	64.50	79%	
11-430-3500 Repairs & Maintenance-Vehicles & Trucks	600	0.00	0.00	0.00	550.00	50.00	92%	
11-430-3550 Repairs & Maintenance-Equipment	0	0.00	0.00	0.00	0.00	0.00	0.00	
11-430-3575 Repairs &	0	0.00	0.00	0.00	0.00	0.00	0.00	

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11 GENERAL

Description		Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
Maintenance-Buildings								
11-430-3800	Computer Support	0	0.00	0.00	0.00	98.38	(98.38)	
11-430-4500	General Insurance	0	0.00	0.00	0.00	0.00	0.00	
11-430-5500	Capital Outlay	0	0.00	0.00	0.00	0.00	0.00	
11-430-7100	USDA Loan Payment-Principal	0	0.00	0.00	0.00	0.00	0.00	
11-430-7200	USDA Loan Interest Expense	0	0.00	0.00	0.00	0.00	0.00	
11-434-0000	****FIRE DEPARTMENT****	0	0.00	0.00	0.00	0.00	0.00	
11-434-6900	Fire Department Tax	42,000	0.00	1,249.32	3,941.67	42,270.07	(270.07)	101%
11-450-0000	****STREETS****	0	0.00	0.00	0.00	0.00	0.00	
11-450-0100	Salaries	30,000	0.00	96.16	1,057.76	27,951.41	2,048.59	93%
11-450-0200	Salaries-Part-Time	0	0.00	0.00	0.00	0.00	0.00	
11-450-0500	RR Crossing Gates	0	0.00	0.00	0.00	0.00	0.00	
11-450-0900	Payroll Taxes	2,400	0.00	7.35	80.90	2,138.15	261.85	89%
11-450-1000	State Retirement	4,080	0.00	13.80	151.80	3,993.71	86.29	98%
11-450-1100	Health Insurance	7,100	0.00	0.00	156.00	6,766.90	333.10	95%
11-450-1150	Workers Compensation	3,000	0.00	0.00	0.00	(3,207.82)	6,207.82	-107%
11-450-2500	Gasoline & Fuel Oil- Vehicles	1,600	0.00	208.52	734.67	1,903.40	(303.40)	119%
11-450-2550	Gasoline & Fuel Oil-Equipment	1,000	89.71	151.00	218.35	702.07	208.22	79%
11-450-2900	Departmental Supplies	1,000	0.00	171.88	171.88	1,024.66	(24.66)	102%
11-450-2950	Uniforms & Boots	0	0.00	0.00	0.00	0.00	0.00	
11-450-2999	Christmas Expense	1,100	215.85	35.52	106.56	733.36	150.79	86%
11-450-3300	Utilities	400	0.00	35.52	106.56	406.56	(6.56)	102%
11-450-3350	Street Lights	10,300	0.00	0.00	3,028.90	10,891.62	(591.62)	106%
11-450-3500	Repairs & Maintenance-Vehicles & Trucks	1,800	0.00	0.00	360.81	1,460.19	339.81	81%
11-450-3550	Repairs & Maintenance-Equipment	2,400	970.03	0.00	0.00	2,137.35	(707.38)	129%
11-450-3575	Repairs & Maintenance-Buildings	250	0.00	0.00	0.00	0.00	250.00	
11-450-3900	Immate Service Program	0	0.00	0.00	0.00	0.00	0.00	

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11 GENERAL									
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent		
11-450-5500 Capital Outlay	11,600	0.00	0.00	0.00	0.00	0.00	11,600.00		
11-450-6000 Powell Bill Expenditures	0	199.40	0.00	0.00	0.00	2,890.25	(3,089.65)		
11-450-6950 FEMA Grant Expenditures	0	0.00	0.00	0.00	0.00	0.00	0.00		
11-470-0000 ****SANITATION****	0	0.00	0.00	0.00	0.00	0.00	0.00		
11-470-3350 Utilities - Dump Site	500	0.00	35.52	106.56	422.46	77.54	77.54	84%	
11-470-4990 Garbage Pick-up Contract	40,660	2,142.28	3,211.38	9,529.74	34,715.48	3,802.24	3,802.24	91%	
11-470-4995 Johnston County Landfill Fees	0	0.00	0.00	0.00	0.00	0.00	0.00		
11-612-0000 *****RECREATION*****	0	0.00	0.00	0.00	0.00	0.00	0.00		
11-612-3300 Utilities-Park & Comm. Bldg.	1,200	0.00	87.46	265.99	1,255.15	(55.15)	(55.15)	105%	
11-612-3302 Parks and Recreation Expense	250	0.00	0.00	0.00	227.79	22.21	22.21	91%	
11-612-3550 Repairs & Maintenance-Equipment	500	0.00	0.00	0.00	0.00	500.00	500.00		
11-612-3575 Repairs & Maintenance-Buildings	5,000	15.00	30.00	60.00	6,457.44	(1,472.44)	(1,472.44)	129%	
Totals:	169,290	3,636.12	5,413.58	20,158.30	146,120.23	19,533.65	19,533.65	88%	
Expenses Totals:	392,149	4,373.49	27,212.22	66,463.12	310,960.24	76,815.27	76,815.27	80%	
11 GENERAL Revenues Over/(Under) Expenses:			12,249.96	9,833.71	206,583.17				

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31 WATER & SEWER									
Description		Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent	
Revenues									
31-500-0000 ****WATER & SEWER REVENUES****		0	0.00	0.00	0.00	0.00	0.00	0.00	
31-500-1000 Fund Balance Appropriated		0	0.00	0.00	0.00	0.00	0.00	0.00	
31-500-3713 Water Fees		244,227	0.00	19,469.01	69,085.37	260,012.19	15,785.19	106%	
31-500-3715 Water Taps		1,500	0.00	2,750.00	2,750.00	2,750.00	1,250.00	183%	
31-500-3716 Water Meters		0	0.00	0.00	1,100.00	5,050.00	5,050.00		
31-500-3717 Water Inspection Fees		0	0.00	0.00	1,200.00	4,800.00	4,800.00		
31-500-3720 Water Admin. Fees		2,680	0.00	300.00	975.00	4,330.02	1,650.02	162%	
31-500-3725 Non Payment Fees		4,625	0.00	461.32	1,511.32	5,868.55	1,243.55	127%	
31-500-3735 Returned Check Fees		100	0.00	0.00	35.00	155.00	55.00	155%	
31-500-3930 Transfer from Special Revenue Fund		0	0.00	0.00	0.00	0.00	0.00		
31-500-3931 Transfer from GF		0	0.00	0.00	0.00	0.00	0.00		
31-555-3714 Sewer Fees		306,450	0.00	24,007.91	83,444.72	309,934.74	3,484.74	101%	
31-555-3715 Sewer Taps		0	0.00	0.00	0.00	2,400.00	2,400.00		
31-555-3717 Sewer Inspection Fees		1,200	0.00	0.00	600.00	1,800.00	600.00	150%	
31-555-3730 Late Fees		23,900	0.00	3,506.76	6,597.76	26,745.92	2,845.92	112%	
31-595-3831 Interest Earned		1,600	0.00	178.37	611.58	3,048.25	1,448.25	191%	
31-599-3311 FEMA Grants		0	0.00	0.00	0.00	0.00	0.00		
31-599-3839 Miscellaneous		0	0.00	461.32	807.00	1,842.81	1,842.81		
31-599-4000 Insurance Proceeds		0	0.00	0.00	0.00	0.00	0.00		
31-599-9000 Transfer In		0	0.00	0.00	0.00	0.00	0.00		
Revenues Totals:		586,282	0.00	51,134.69	168,717.75	628,737.48	42,455.48	107%	
Expenses									
31-710-0000 ****WATER & SEWER ADMIN****		0	0.00	0.00	0.00	0.00	0.00		
31-710-0100 Salaries-Finance Officer		28,500	0.00	2,040.00	7,140.00	29,839.61	(1,339.61)	105%	
31-710-0150 Accrued Vacation Pay		0	0.00	0.00	0.00	0.00	0.00		

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31 WATER & SEWER									
Adjustment	Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent	
31-710-0900	Payroll Taxes-Admin	2,104	0.00	156.06	546.21	2,282.74	(178.74)	108%	
31-710-1000	Retirement Expense	3,946	0.00	292.74	1,024.59	3,941.42	4.58	100%	
31-710-1100	Health Ins	0	0.00	0.00	0.00	0.00	0.00	100%	
31-710-1150	Workers' Comp Insurance	1,500	0.00	0.00	0.00	1,500.00	0.00	100%	
31-710-1800	Accounting Fees	0	0.00	0.00	0.00	0.00	0.00	100%	
31-710-1850	Audit	24,250	0.00	0.00	7,500.00	24,250.00	0.00	100%	
31-710-1900	Legal	0	0.00	0.00	0.00	0.00	0.00	100%	
31-710-2600	Office Supplies	1,000	0.00	0.00	0.00	327.62	672.38	33%	
31-710-2900	Departmental Supplies	1,450	106.36	0.00	73.46	1,196.59	147.05	90%	
31-710-2920	Contracted Services	53,180	715.36	7,347.50	13,258.48	56,947.77	(4,483.13)	108%	
31-710-3100	Schools-Training	458	0.00	0.00	0.00	457.35	0.65	100%	
31-710-3200	Telephone & Internet	2,000	0.00	231.25	381.25	1,879.38	120.62	94%	
31-710-3300	Utilities	2,000	0.00	124.10	410.22	1,889.52	110.48	94%	
31-710-3700	Advertising	230	0.00	0.00	0.00	0.00	230.00		
31-710-3800	Computer Support	13,000	0.00	514.23	1,223.01	11,817.55	1,182.45	91%	
31-710-4500	General Insurance	5,830	0.00	0.00	0.00	5,829.74	0.26	100%	
31-710-4950	Bank & Charge Card Fees	100	0.00	50.00	50.00	83.57	16.43	84%	
31-710-4955	Bad Debts	0	0.00	0.00	0.00	0.00	0.00		
31-710-5500	Capital Outlay	0	0.00	0.00	0.00	0.00	0.00		
31-710-8100	SCADA	0	0.00	0.00	0.00	0.00	0.00		
31-710-9999	Contingency	0	0.00	0.00	0.00	0.00	0.00		
31-730-0000	****WATER OPERATIONS****	0	0.00	0.00	0.00	0.00	0.00		
31-730-0100	Salaries	29,500	0.00	2,705.86	11,337.13	31,770.55	(2,270.55)	108%	
31-730-0150	Accrued Vacation Pay	0	0.00	0.00	0.00	0.00	0.00		
Adjustments									
31-730-0900	Payroll Taxes	2,257	0.00	207.01	867.31	2,430.45	(173.45)	108%	
31-730-1000	Retirement Expense	4,233	0.00	322.82	1,561.41	4,482.55	(249.55)	106%	
31-730-1100	Health Insurance	6,900	0.00	390.07	1,872.35	5,588.18	1,311.82	81%	

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31 WATER & SEWER									
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent		
31-730-2400 Software Maintenance	0	0.00	0.00	0.00	0.00	0.00	0.00		
31-730-2500 Gasoline & Fuel Oil- Vehicles	2,000	0.00	131.96	391.07	1,830.42	169.58	92%		
31-730-2550 Gasoline & Fuel Oil- Equipment	750	0.00	0.00	0.00	0.00	750.00			
31-730-2900 Departmental Supplies	3,000	581.90	498.34	1,313.90	3,072.39	(654.29)	122%		
31-730-2950 Uniforms	750	0.00	173.45	13.50	690.11	59.89	92%		
31-730-2975 Water Purchase Johnston County	7,700	742.52	588.91	1,874.88	6,895.82	61.66	99%		
31-730-3300 Utilities-Wells	7,500	0.00	448.69	1,597.92	6,494.44	1,005.56	87%		
31-730-3500 Repairs & Maintenance- Vehicles & Trucks	1,200	0.00	0.00	314.61	1,029.99	170.01	86%		
31-730-3550 Repairs & Maintenance- Equipment	14,000	1,517.92	473.94	1,125.00	11,503.31	978.77	93%		
31-730-3575 Repairs & Maintenance- Buildings	300	15.00	30.00	60.00	180.00	105.00	65%		
31-730-3580 Repairs & Maintenance- Water Lines	78,000	336.55	12,326.00	33,773.05	87,860.65	(10,197.20)	113%		
31-730-3581 Repairs & Maintenance- Water Tank	11,300	0.00	0.00	3,133.46	11,307.71	(7.71)	100%		
31-730-3588 Repairs & Maintenance- Well	9,000	50.50	0.00	0.00	6,574.50	2,375.00	74%		
31-730-3930 Transfer to GF	0	0.00	0.00	0.00	0.00	0.00			
31-730-4600 Water Testing- Environment	4,000	910.24	225.00	654.00	2,686.65	403.11	90%		
31-730-4910 Dues & Permits	1,000	0.00	0.00	0.00	982.00	18.00	98%		
31-730-5500 Capital Outlay	0	0.00	0.00	0.00	0.00	0.00			
31-730-6950 FEMA Grant Expenditures	0	0.00	0.00	0.00	0.00	0.00			
31-740-0000 *****SEWER OPERATIONS*****	0	0.00	0.00	0.00	0.00	0.00			
31-740-0100 Salaries	29,500	0.00	2,076.57	10,751.10	31,011.48	(1,511.48)	105%		
31-740-0150 Accrued Vacation Pay Adjustment	0	0.00	0.00	0.00	0.00	0.00			
31-740-0900 Payroll Taxes	2,257	0.00	158.86	822.46	2,372.36	(115.36)	105%		
31-740-1000 Retirement Expense	4,233	0.00	297.99	1,542.78	4,439.09	(206.09)	105%		

Budget vs Actual

TOWN OF MICRO
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Period Ending 6/30/2026

31 WATER & SEWER

Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
31-740-1100 Health Insurance	6,900	0.00	390.07	1,872.35	5,588.14	1,311.86	81%
31-740-1875 Engineering Fees	0	0.00	0.00	0.00	0.00	0.00	
31-740-2400 Software Maintenance	0	0.00	0.00	0.00	0.00	0.00	
31-740-2500 Gasoline & Fuel Oil- Vehicles	1,700	0.00	110.14	620.94	1,648.73	51.27	97%
31-740-2550 Gasoline & Fuel Oil- Equipment	85	0.00	191.05	191.05	191.05	(106.05)	225%
31-740-2900 Departmental Supplies	1,100	176.00	22.92	63.76	640.02	283.98	74%
31-740-2950 Uniforms	750	0.00	0.00	167.94	635.36	114.64	85%
31-740-3300 Utilities- Lift Stations	9,000	0.00	748.45	2,795.43	9,038.46	(38.46)	100%
31-740-3500 Repairs & Maintenance- Vehicles & Trucks	500	0.00	0.00	64.14	413.56	86.44	83%
31-740-3550 Repairs & Maintenance- Equipment	7,587	0.00	3,150.69	3,516.95	7,272.20	314.80	96%
31-740-3575 Repairs & Maintenance- Buildings	500	0.00	0.00	0.00	148.00	352.00	30%
31-740-3585 Repairs & Maintenance- Sewer Lines	7,152	0.00	750.00	750.00	5,493.00	1,659.00	77%
31-740-3588 Repairs & Maintenance- Lift Stations	10,000	3,240.00	573.00	1,286.00	5,571.66	1,188.34	88%
31-740-3930 Transfer to GF	0	0.00	0.00	0.00	0.00	0.00	
31-740-4910 Dues & Permits	320	0.00	0.00	320.00	320.00	0.00	100%
31-740-4999 Sewer Treatment Fees- Town of Kenly	140,000	15,332.09	18,753.02	30,801.23	124,667.91	0.00	100%
31-740-5500 Capital Outlay	0	0.00	0.00	0.00	0.00	0.00	
31-740-6900 CSX-Railroad	4,810	0.00	4,806.10	4,806.10	4,806.10	3.90	100%
31-740-7100 Principal on FHA Loan	16,000	0.00	16,000.00	16,000.00	16,000.00	0.00	100%
31-740-7200 FHA Interest Expense USDA Interest	12,950	0.00	14,000.00	14,000.00	14,000.00	(1,050.00)	108%
31-740-8100 SCADA	8,000	0.00	0.00	0.00	8,040.00	(40.00)	101%
31-740-8500 Violations	0	0.00	0.00	0.00	0.00	0.00	
31-740-8888 Depreciation	0	0.00	0.00	0.00	0.00	0.00	

Budget vs Actual

TOWN OF MICRO

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Period Ending 6/30/2026

31 WATER & SEWER									
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent		
31-745-7100 GO Bond Principle	0	0.00	0.00	0.00	0.00	0.00	0.00		
31-745-7200 Interest Expense	0	0.00	0.00	0.00	0.00	0.00	0.00		
31-999-9999 Contingency	0	0.00	0.00	0.00	0.00	0.00	0.00		
Totals:	586,282	23,724.44	91,306.79	181,869.04	569,919.70	(7,362.14)	101%		
Expenses Totals:	586,282	23,724.44	91,306.79	181,869.04	569,919.70	(7,362.14)	101%		
Revenues Over/(Under) Expenses:			(40,172.10)	(13,151.29)	58,817.78				

Budget vs Actual

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Period Ending 6/30/2026

63 General Assembly Appropriation 2024								
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent	
Revenues								
63-300-5000 General Assembly Appropriation 2024	589,000	0.00	0.00	0.00	589,000.00	0.00	100%	
63-329-0000 Interest Earned	0	0.00	135.29	451.77	2,460.03	2,460.03		
Revenues Totals:	589,000	0.00	135.29	451.77	591,460.03	2,460.03	100%	
Expenses								
63-250-0000 Fund Balance Appropriated	0	0.00	0.00	0.00	0.00	0.00		
63-298-0000 Encumbrances	0	(6,000.00)	0.00	0.00	0.00	0.00	6,000.00	
63-430-6000 Law Enforcement Support	0	0.00	0.00	0.00	0.00	0.00	0.00	
63-434-6901 Fire Department Support	100,000	0.00	0.00	0.00	100,000.00	0.00	100%	
63-450-6100 Sidewalk Projects	244,000	0.00	0.00	0.00	70,000.00	174,000.00	29%	
63-612-3303 Parks and Recreation Support	237,000	6,000.00	29,177.30	36,850.04	75,939.55	155,060.45	35%	
63-900-1000 Miscellaneous	8,000	0.00	0.00	0.00	7,800.00	200.00	98%	
Totals:	589,000	0.00	29,177.30	36,850.04	253,739.55	335,260.45	43%	
Expenses Totals:	589,000	0.00	29,177.30	36,850.04	253,739.55	335,260.45	43%	
63 General Assembly Appropriation 2024	Revenues Over/(Under)	Expenses:	(29,042.01)	(36,398.27)	337,720.48			

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31-100-0000 Cash - KS Bank General - 31-100-0000 Cash - KS Bank General

6/1/2026 - 6/30/2026

GL Account - 31-100-0000 Cash - KS Bank General

Date	Transaction Description	Source	Debits	Credits	Source Date
Fiscal Year 25-26		Beg-Balance	\$390,819.54		\$0.00
06/01/2026	UB Pay	UB PM	\$76.09	\$0.00	06/01/2026 Batch-138846
06/01/2026	UB Pay	UB PM	\$2,008.32	\$0.00	06/01/2026 Batch-138847
06/01/2026	UB Pay	UB PM	\$507.77	\$0.00	06/02/2026 Batch-138847
06/01/2026	UB PayOPR	UB PM	\$53.02	\$0.00	06/01/2026 Batch-138847
06/01/2026	UB PayOPR	UB PM	\$320.00	\$0.00	06/02/2026 Batch-138847
06/01/2026	USDA Loan Interest Payment	GL CD	\$0.00	\$14,000.00	06/01/2026 Batch-138851
06/01/2026	USDA Loan Payment	GL CD	\$0.00	\$16,000.00	06/01/2026 Batch-138850
06/02/2026	Kimberly A Moffett	AP CK	\$0.00	\$1,962.50	06/02/2026 Batch-138869
06/02/2026	Merchant Services-Annual Fee-C/C	GL CD	\$0.00	\$50.00	06/04/2026 Batch-138880
06/02/2026	Spectrum - TIME WARNER CABLE	AP CK	\$0.00	\$75.00	06/02/2026 Batch-138869
06/02/2026	TOWN OF KENLY WATER DEPT.	AP CK	\$0.00	\$9,454.18	06/02/2026 Batch-138869
06/02/2026	UB Pay	UB PM	\$700.39	\$0.00	06/02/2026 Batch-138864
06/02/2026	UB Pay	UB PM	\$89.26	\$0.00	06/03/2026 Batch-138864
06/02/2026	VC3, INC.	AP CK	\$0.00	\$109.23	06/02/2026 Batch-138869
06/03/2026	BCBS-June 2026 V.Massengill	GL CD	\$0.00	\$780.14	06/03/2026 Batch-138875
06/03/2026	UB Pay	UB PM	\$1,365.85	\$0.00	06/03/2026 Batch-138874
06/03/2026	UB Pay	UB PM	\$465.12	\$0.00	06/04/2026 Batch-138874
06/03/2026	UB PayOPR	UB PM	\$0.77	\$0.00	06/03/2026 Batch-138874
06/03/2026	UB PayOPR	UB PM	\$0.26	\$0.00	06/04/2026 Batch-138874

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31-100-0000 Cash - KS Bank General - 31-100-0000 Cash - KS Bank General

6/1/2026 - 6/30/2026

06/04/2026	UB Pay	UB	PM	\$715.97	\$0.00	06/04/2026
					Batch-138878	
06/04/2026	UB Pay	UB	PM	\$148.01	\$0.00	06/05/2026
					Batch-138878	
06/04/2026	UB PayOPR	UB	PM	\$8.65	\$0.00	06/05/2026
					Batch-138878	
06/05/2026	CSX TRANSPORTATION	AP	CK	\$0.00	\$4,806.10	06/05/2026
					Batch-138886	
06/05/2026	MERITECH, INC.	AP	CK	\$0.00	\$225.00	06/05/2026
					Batch-138886	
06/05/2026	Roberson Home Services	AP	CK	\$0.00	\$750.00	06/05/2026
					Batch-138886	
06/05/2026	UB Pay	UB	PM	\$422.17	\$0.00	06/05/2026
					Batch-138883	
06/05/2026	UB Pay	UB	PM	\$142.58	\$0.00	06/08/2026
					Batch-138883	
06/05/2026	UB PayOPR	UB	PM	\$3.95	\$0.00	06/08/2026
					Batch-138883	
06/06/2026	UB Pay	UB	PM	\$91.81	\$0.00	06/08/2026
					Batch-138887	
06/07/2026	UB Pay	UB	PM	\$295.55	\$0.00	06/08/2026
					Batch-138888	
06/08/2026	BIG BOY'S TRUCK STOP	AP	CK	\$0.00	\$158.73	06/08/2026
					Batch-138894	
06/08/2026	Duke Energy-Pump 1	GL	CD	\$0.00	\$89.94	05/26/2026
					Batch-138809	
06/08/2026	Duke Energy-Pump 2	GL	CD	\$0.00	\$72.58	05/26/2026
					Batch-138810	
06/08/2026	Duke Energy-Pump 3	GL	CD	\$0.00	\$58.25	05/26/2026
					Batch-138811	
06/08/2026	Duke Energy-Pump 4	GL	CD	\$0.00	\$94.67	05/26/2026
					Batch-138813	
06/08/2026	Duke Energy-Pump 5	GL	CD	\$0.00	\$115.79	05/26/2026
					Batch-138814	
06/08/2026	Duke Energy-Pump 6	GL	CD	\$0.00	\$78.14	05/26/2026
					Batch-138815	
06/08/2026	Duke Energy-Pump 7	GL	CD	\$0.00	\$149.80	05/26/2026
					Batch-138816	
06/08/2026	Duke Energy-Sewer Flow Meter	GL	CD	\$0.00	\$89.28	05/26/2026
					Batch-138817	
06/08/2026	Duke Energy-Town Hall	GL	CD	\$0.00	\$124.10	05/26/2026
					Batch-138823	

31-100-0000 Cash - KS Bank General - 31-100-0000 Cash - KS Bank General

6/1/2026 - 6/30/2026

06/08/2026	Duke Energy-Well 1	GL	CD	\$0.00	\$254.33	05/26/2026
						Batch-138818
06/08/2026	Duke Energy-Well 3	GL	CD	\$0.00	\$194.36	05/26/2026
						Batch-138819
06/08/2026	Neuse River Homes-Water Taps	GL	CR	\$2,750.00	\$0.00	06/08/2026
						Batch-138895
06/08/2026	Radford Mechanical Services Inc	AP	CK	\$0.00	\$1,011.87	06/08/2026
						Batch-138894
06/08/2026	UB Pay	UB	PM	\$5,153.15	\$0.00	06/08/2026
						Batch-138879
06/08/2026	UB Pay	UB	PM	\$1,913.24	\$0.00	06/08/2026
						Batch-138889
06/08/2026	UB Pay	UB	PM	\$237.45	\$0.00	06/09/2026
						Batch-138889
06/08/2026	UB PayOPR	UB	PM	\$0.92	\$0.00	06/08/2026
						Batch-138889
06/08/2026	UB PayOPR	UB	PM	\$0.20	\$0.00	06/09/2026
						Batch-138889
06/08/2026	VC3, INC.	AP	CK	\$0.00	\$437.24	06/08/2026
						Batch-138894
06/09/2026	UB Pay	UB	PM	\$1,359.43	\$0.00	06/09/2026
						Batch-138900
06/09/2026	UB Pay	UB	PM	\$77.33	\$0.00	06/10/2026
						Batch-138900
06/10/2026	UB Pay	UB	PM	\$1,167.97	\$0.00	06/10/2026
						Batch-138902
06/10/2026	UB Pay	UB	PM	\$160.70	\$0.00	06/11/2026
						Batch-138902
06/10/2026	UB PayOPR	UB	PM	\$50.00	\$0.00	06/11/2026
						Batch-138902
06/11/2026	Integrity Tank-Septic Truck Repairs	GL	CD	\$0.00	\$2,857.42	06/17/2026
						Batch-138926
06/11/2026	UB Pay	UB	PM	\$1,696.65	\$0.00	06/11/2026
						Batch-138906
06/11/2026	UB Pay	UB	PM	\$77.38	\$0.00	06/12/2026
						Batch-138906
06/12/2026	PR Post Checks	PR	CK	\$0.00	\$3,242.89	06/08/2026
						Batch-138899
06/12/2026	UB Pay	UB	PM	\$392.78	\$0.00	06/12/2026
						Batch-138909
06/12/2026	UB Pay	UB	PM	\$436.45	\$0.00	06/15/2026
						Batch-138909

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31-100-0000 Cash - KS Bank General - 31-100-0000 Cash - KS Bank General

6/1/2026 - 6/30/2026

06/13/2026	UB Pay	UB	PM	\$455.72	\$0.00	06/15/2026 Batch-138912
06/14/2026	UB Pay	UB	PM	\$701.10	\$0.00	06/15/2026 Batch-138913
06/14/2026	UB PayOPR	UB	PM	\$11.92	\$0.00	06/15/2026 Batch-138913
06/15/2026	UB Pay	UB	PM	\$8,812.51	\$0.00	06/15/2026 Batch-138914
06/15/2026	UB Pay	UB	PM	\$572.38	\$0.00	06/16/2026 Batch-138914
06/15/2026	UB PayOPR	UB	PM	\$305.07	\$0.00	06/15/2026 Batch-138914
06/16/2026	CLEGG'S TERMITE & PEST CONTROL	AP	CK	\$0.00	\$15.00	06/16/2026 Batch-138919
06/16/2026	JOHNSTON COUNTY UTILITY DEPT.	AP	CK	\$0.00	\$588.91	06/16/2026 Batch-138919
06/16/2026	UB Pay	UB	PM	\$1,434.08	\$0.00	06/16/2026 Batch-138917
06/16/2026	UB PayOPR	UB	PM	\$37.19	\$0.00	06/16/2026 Batch-138917
06/16/2026	VISA	AP	CK	\$0.00	\$532.97	06/16/2026 Batch-138919
06/17/2026	UB Pay	UB	PM	\$409.83	\$0.00	06/17/2026 Batch-138923
06/17/2026	UB Pay	UB	PM	\$113.24	\$0.00	06/18/2026 Batch-138923
06/17/2026	UB PayOPR	UB	PM	\$6.71	\$0.00	06/17/2026 Batch-138923
06/18/2026	UB Pay	UB	PM	\$1,239.04	\$0.00	06/18/2026 Batch-138927
06/18/2026	UB Pay	UB	PM	\$141.54	\$0.00	06/19/2026 Batch-138927
06/18/2026	UB PayOPA	UB	PM	\$5,941.15	\$6,010.76	06/18/2026 Batch-138932
06/18/2026	UB PayOPR	UB	PM	\$9,731.46	\$0.00	06/18/2026 Batch-138927
06/19/2026	UB Pay	UB	PM	\$250.91	\$0.00	06/23/2026 Batch-138934
06/19/2026	UB PayOPR	UB	PM	\$33.59	\$0.00	06/23/2026 Batch-138934
06/21/2026	UB Pay	UB	PM	\$81.83	\$0.00	06/23/2026 Batch-138935

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6/1/2026 - 6/30/2026

06/22/2026	UB Pay	UB	PM	\$638.99	\$0.00	06/22/2026
						Batch-138933
06/22/2026	UB Pay	UB	PM	\$247.88	\$0.00	06/23/2026
						Batch-138933
06/22/2026	UB PayVoid	UB	PV	\$0.00	\$250.00	06/22/2026
						Batch-138933
06/23/2026	UB DepRec	UB	DP	\$175.00	\$0.00	06/23/2026
						Batch-138937
06/23/2026	UB Pay	UB	PM	\$348.85	\$0.00	06/23/2026
						Batch-138937
06/24/2026	Fed W/H Tax-June 2026	GL	CD	\$0.00	\$1,326.55	06/24/2026
						Batch-138943
06/24/2026	State Retirement-June 2026	GL	CD	\$0.00	\$1,295.51	06/24/2026
						Batch-138942
06/24/2026	State W/H-June 2026	GL	CD	\$0.00	\$192.78	06/24/2026
						Batch-138944
06/24/2026	UB Pay	UB	PM	\$838.08	\$0.00	06/24/2026
						Batch-138941
06/24/2026	UB Pay	UB	PM	\$162.50	\$0.00	06/25/2026
						Batch-138941
06/24/2026	UB PayOPR	UB	PM	\$23.35	\$0.00	06/24/2026
						Batch-138941
06/25/2026	UB Pay	UB	PM	\$966.68	\$0.00	06/25/2026
						Batch-138950
06/26/2026	JASON LEE BANKS	AP	CK	\$0.00	\$3,500.00	06/26/2026
						Batch-138960
06/26/2026	PEARSON PUMPSALES & SERVICE	AP	CK	\$0.00	\$611.68	06/26/2026
						Batch-138960
06/26/2026	PR Post Checks	PR	CK	\$0.00	\$2,200.18	06/23/2026
						Batch-138938
06/26/2026	PUBLIC UTILITY SOLUTIONS	AP	CK	\$0.00	\$15,076.00	06/26/2026
						Batch-138960
06/26/2026	UB Pay	UB	PM	\$686.29	\$0.00	06/26/2026
						Batch-138958
06/26/2026	UB Pay	UB	PM	\$71.51	\$0.00	06/29/2026
						Batch-138958
06/26/2026	UB PayOPR	UB	PM	\$0.67	\$0.00	06/29/2026
						Batch-138958
06/27/2026	UB Pay	UB	PM	\$439.05	\$0.00	06/29/2026
						Batch-138961
06/28/2026	UB Pay	UB	PM	\$96.64	\$0.00	06/29/2026
						Batch-138962

31-100-0000 Cash - KS Bank General - 31-100-0000 Cash - KS Bank General

6/1/2026 - 6/30/2026

06/29/2026	CENTRAL PINES REGIONAL COUNCIL	AP	CK	\$0.00	\$60.00	06/29/2026
Batch-138972						
06/29/2026	UB DepApp	UB	DA	\$66.36	\$66.36	06/29/2026
Batch-138973						
06/29/2026	UB DepRec	UB	DP	\$275.00	\$0.00	06/29/2026
Batch-138963						
06/29/2026	UB DepRef	UB	DR	\$33.64	\$33.64	06/29/2026
Batch-138973						
06/29/2026	UB Pay	UB	PM	\$2,530.24	\$0.00	06/29/2026
Batch-138963						
06/29/2026	UB Pay	UB	PM	\$101.75	\$0.00	06/30/2026
Batch-138963						
06/29/2026	UB PayOPR	UB	PM	\$7.61	\$0.00	06/29/2026
Batch-138963						
06/30/2026	BIG BOY'S TRUCK STOP	AP	CK	\$0.00	\$274.42	07/06/2026
Batch-139013						
06/30/2026	CLEGG'S TERMITE & PEST CONTROL	AP	CK	\$0.00	\$15.00	07/06/2026
Batch-139013						
06/30/2026	Elgareh Sebaey Mohamed	AP	CK	\$0.00	\$33.64	07/06/2026
Batch-139013						
06/30/2026	Hawkins, Inc.	AP	CK	\$0.00	\$243.81	07/06/2026
Batch-139013						
06/30/2026	Kimberly A Moffett	AP	CK	\$0.00	\$1,825.00	07/06/2026
Batch-139013						
06/30/2026	KS Bank#6495 Interest June 2026	GL	CR	\$100.92	\$0.00	07/01/2026
Batch-138978						
06/30/2026	KS Bank#6495 to balance June 2026	GL	GJ	\$461.32	\$0.00	07/02/2026
Batch-138987						
06/30/2026	Spectrum - TIME WARNER CABLE	AP	CK	\$0.00	\$75.00	07/06/2026
Batch-139013						
06/30/2026	TOWN OF KENLY WATER DEPT.	AP	CK	\$0.00	\$9,298.84	07/06/2026
Batch-139013						
06/30/2026	UB Pay	UB	PM	\$484.11	\$0.00	06/30/2026
Batch-138975						
06/30/2026	UNIFIRST	AP	CK	\$0.00	\$48.65	07/06/2026
Batch-139013						
Transaction Totals				\$61,924.90	\$100,816.24	
**	31-100-0000 Cash - KS Bank General	End - Balance		\$351,928.20	\$0.00	



TOWN OF MICRO
PO Box 9
450 US Highway 301 N
Micro, NC 27555
Office: 919-284-2572

SPECIAL USE PERMIT APPLICATION

\$250 fee + any applicable zoning fee(s)



New Special Use Permit



Modification to Previously Approved SUP

SITE INFORMATION:

Name of Project: Carolina Meats, LLC _____

Acreage of Property: 3.39 _____ Zoning District: C D _____

County Tag #: 263507-59-8154 _____ NC Pin #: 10006007 _____

Address/Location: 203 S. Railroad St. Micro, NC _____

Existing Use: Vacant industrial building (former meat processing facility) _____

APPLICANT INFORMATION:

Applicant: Barrett Twitty _____

Mailing Address: 3571 Friday Road, Sims, NC 27880 _____

Phone: 919-656-7444 _____

Contact Person Name: Barrett Twitty _____ Phone: 919-656-7444 _____

① Email: barrett@customqualitypackers.com _____

OFFICE USE ONLY:

Date Received: 6/4/26

Amount Paid: \$250⁰⁰
pd
Clock #

File Number: 2026023-SUP

PROPERTY OWNER INFORMATION:

Owner: BBR Holdings, LLC _____

Mailing Address: 1001 Oxford Circle NW, Wilson, NC 27893

Phone: 252-290-7356

Phone: _____

Email: cbarnette49@gmail.com

EXPLANATION OF PROJECT:

Please provide detailed information concerning this request.

Carolina Meats, LLC will purchase, renovate and operate a USDA Inspected pork and chicken further-processing facility inside the existing industrial building at the property of 203 S. Railroad St. Micro, NC. Improvements will be primarily interior upgrades to meet food safety requirements along with equipment upgrades and installation. No animal slaughter will occur at the facility and USDA Inspected meats will be purchased and shipped into the plant for processing. Processing will include cutting, seasoning, marinating, cooking, smoking, packaging and boxing both fresh and frozen meats to sell into food service and retail venues. The operation will combine 2 existing companies that are currently doing business and outgrowing their current facility. Dean Street Processing and MGV Foods, LLC will form a new company, Carolina Meats, LLC.

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There are approximately 20 lines visible. The paper appears to be a standard notebook page or a sheet of stationery.

FINDINGS OF FACT:

Section 2-105-6 of the Town of Micro Zoning Ordinance requires applications for a Special Use Permit address the following findings. The burden is on the applicant and failure to adequately address the findings may result in denial of the application. Please attach additional sheets if necessary.

1. The proposed use and development comply with the applicable regulations of this Ordinance.

This proposed use for this facility, described above, does comply with the applicable regulations of this Ordinance.

The proposed use will have minimal adverse impact on surrounding land with regard to service delivery, traffic circulation, aesthetics, odor, noise, glare, and vibration.

The proposed use will have minimal adverse impact on the surrounding land with regard to traffic ingress and egress as the appropriate access roads are in place to reach the plant from Hwy 301 and I-95 by taking E. Main Street to S. Railroad Street to arrive at the location.

2. The use will not deteriorate or otherwise adversely impact water, air, scenic, and other natural resources.

The processing facility will not deteriorate or adversely impact water, air, scenic and other natural resources.

3.

The use will maintain safe ingress and egress to the site.

Vehicles will be able to safely access the site from Hwy 301 and I-95 as previously mentioned.

4. The use will be served by adequate road and infrastructure to support development of the site.

The local roads are adequate to support development of the site.

5. The use will protect property values and preserve public safety and welfare of the surrounding area and community at-large.

The use proposed will protect property values and preserve public safety and welfare of the surrounding area and community at-large. It will provide a positive benefit to Micro through job creation and tax revenue by a business compatible with the community.

6. The use complies with other applicable town, state, and federal laws regulating development of land within the Town's jurisdiction.

The proposed use does comply with applicable town, state, and federal laws regulating development of land within the Town's jurisdiction.

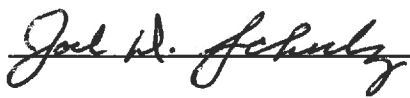
PROCEDURE INFORMATION:

Applications for Special Use Permits shall be referred to the Planning Board. The Planning Board will report on its recommendation to the Board of Commissioners. After notice has been given pursuant to Section 2-103-2, a **quasi-judicial*** hearing shall be held pursuant to Section 2-104. Required mailed notice shall be sent to the owners of property within a 100' radius subject parcel boundary lines. A simple majority of the Board of Commissioners is required for approval of a Special Use Permit. Conditions for approval, if any, shall be specified in the motion and on the permit.

**A quasi-judicial hearing resembles a court trial where testimony is presented. Citizens may give testimony in a quasi-judicial hearing after they have taken an oath. The Board of Commissioners acts like a court of law and receives only sworn testimony and other credible evidence. In addition, the Board of Commissioners must make findings of fact based upon the evidence presented. The Board of Commissioners refrains from "ex parte communication" about these cases, as the Town Council must decide based solely on the evidence presented at the hearing itself.*

APPLICANT AFFIDAVIT:

I/We, the undersigned, do hereby make application and petition to the Board of Commissioners of the Town of Micro to approve the Special Use Permit. I hereby certify that I have full legal right to request such action and that the statements and/or information made herein or any plans submitted are true and correct to the best of my knowledge. I understand this application and any related material become official records of the Town of Micro, North Carolina.


Signature

JOEL D. SCHULTZ
Print Name
Date 6-4-2026

ADJACENT PROPERTY OWNERS LIST

Project Name: Carolina Meats, LLC

The following are all the persons, firm, or corporations owning property within a 100' radius.

It is the responsibility of the applicant to correctly identify the current owner, based on records in the Johnston County GIS Office, for all property owners of land within the required public notice radius.

[illegible]

OWNERS CONSENT FORM

Consent is required from the property owner(s) if an agent/applicant will act on their behalf. A separate form is required for each owner.

Project Name: CAROLINA MEATS, LLC Address or PIN#: 10006007

AGENT/APPLICATION INFORMATION:

JOEL SCHULZ 3301 HOWARD AVE STEVENS POINT, WI 54481
(Name - please type or print clearly) (Address)

(City, State & Zip)

I hereby give CONSENT to the above referenced agent/applicant to act on my behalf, to submit applications and all required documents and materials, and to attend and represent me at all meetings and public hearings pertaining to the following process:

☒ Special Use Permit ☐ Other If Other Indicate: _____

Furthermore, I hereby give consent to the party designated above to agree to all terms and conditions which may arise as part of the approval of this application.

I hereby certify that I have authority to execute this consent form as/on behalf of the property owner. I understand that any false, inaccurate or incomplete information provided by me, or my agent will result in the denial, revocation or administrative withdrawal of the application, request, approval or permit. I further agree to all terms and conditions that may be imposed as part of the approval process of this application.

OWNER AUTHORIZATION:

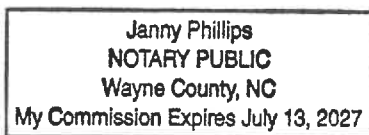
1001 Oxford Cir NE Clarence E. Bardette Jr.
please type or print clearly (Address) (Name -
Wilson, NC 27893 CLARENCE E. BARDETTE JR.
(City, State & Zip) (Signature)

NOTARY:

STATE OF NC COUNTY OF Wilson

Sworn to and subscribed before me Janny Phillips, a Notary Public for the above State and County, this the 3 day of June, 2022.

SEAL



Notary Public Signature Janny Phillips
My Commission Expires: 7/13/2027



Town of Micro
P.O. Box 9
450 US Highway 301 N.
Micro, NC 27555
Office: 919-284-2572
Police: 919-284-1355

June 25, 2026

Dear Micro Area Property Owner:

The purpose of this letter is to notify you of an application filed with the Town of Micro for a land use change proposal involving property adjacent to, or in close proximity to, property shown in your ownership according to Johnston County tax records.

The proposed application is for a Special Use Permit for a meat processing plant (*no animal slaughter will take place*) to be located at 203 S. Railroad Street.

This will be a quasi-judicial proceeding, which means this type of hearing resembles a court trial where testimony presented must be done so after taking an oath. The Board of Commissioners acts like a court of law and receives only sworn testimony and other credible evidence. Additionally, the Board of Commissioners must make findings of fact based upon the evidence presented. The Board refrains from "ex-parte communication" about these types of cases, as the board must decide each case based solely on the evidence presented at the hearing itself. *As a neighbor, you are NOT required to attend the meeting, this notification is simply being sent in accordance with the North Carolina General Statutes.*

The public hearing will be held on **Tuesday, July 14, 2026**. The meeting will be held at the Town of Micro Public Works/Business Center Building located at 450 US Highway 301 N. and will begin at 6:30 p.m.

As per NCGS § 143-318.10 all meetings are open to the public.

Should you have any questions or concerns, please do not hesitate to contact the office at 919-284-2572.

Sincerely,

Kimberly A. Moffett

Kimberly A. Moffett, CMC, NCCMC
Town Clerk

**Town of Micro
Board of Commissioners
SUP Motion Sheet**

After considering the competent, material, and substantial evidence presented, including the application and materials of record, I move to **(PICK ONE)**:

- ☐ Approve
- ☐ Deny
- ☐ Approve with Conditions

SUP Application **2026-23-SUP – Carolina Meats**

This motion is based on the following findings:

FINDING OF FACT #1:

The proposed use and development comply with the applicable regulations of this Ordinance.

FINDING OF FACT #2:

The proposed use and improvements are compatible with the character of the surrounding area and the capacity of neighboring lands to develop as permitted in the applicable zoning district.

FINDING OF FACT #3:

The proposed use will have minimal adverse impact on surrounding land with regard to service delivery, traffic circulation, aesthetics, odor, noise, glare, and vibration.

FINDING OF FACT #4:

The use will not deteriorate or otherwise adversely impact water, air, scenic, and other natural resources.

FINDING OF FACT #5:

The use will maintain safe ingress and egress to the site.

FINDING OF FACT #6:

The use will be served by adequate road and infrastructure to support development of the site.

FINDING OF FACT #7:

The use will protect property values and preserve public safety and welfare of the surrounding area and community at-large.

FINDING OF FACT #8:

The use complies with other applicable town, state, and federal laws regulating development of land within the Town's jurisdiction.

**TOWN OF MICRO
SPECIAL USE PERMIT
CAROLINA MEATS
PROCESSING FACILITY**

On the date listed below, the Board of Commissioners for the Town of Micro met and held an evidentiary hearing to consider the following application:

Applicant: Barrett Twitty

Property Owner: Custom Quality Packers

Property Location: 203 S. Railroad Street

Brief Property Description: Vacant Industrial Building

Tax Parcel Number: 10006007 **PIN#:** 263507-59-8154

Proposed Use: Processing Facility (No Slaughter Will Occur at Facility)

Hearing Date: July 14, 2026

Having heard all the evidence and arguments presented at the hearing, the Board of Commissioners makes the following findings:

- a) The proposed use and development comply with the applicable regulations of this Ordinance.
- b) The proposed use and improvements are compatible with the character of the surrounding area and the capacity of neighboring lands to develop as permitted in the applicable zoning district.
- c) The proposed use will have minimal adverse impact on surrounding land with regard to service delivery, traffic circulation, aesthetics, odor, noise, glare, and vibration.
- d) The use will not deteriorate or otherwise adversely impact water, air, scenic, and other natural resources.
- e) The use will maintain safe ingress and egress to the site.
- f) The use will be served by adequate road and infrastructure to support development of the site.
- g) The use will protect property values and preserve public safety and welfare of the surrounding area and community at-large.
- h) The use complies with other applicable town, state, and federal laws regulating development of land within the Town's jurisdiction.

CONDITIONS:

None added.

TOWN OF MICRO

BY: _____
Marty Parnell
Mayor

DATE: _____

[Note: Notice of Decision must be sent within 10
business days following effective date of decision per
Code Section 2-104-2(D)]

ATTEST:

_____(SEAL)
Kimberly A. Moffett, CMC, NCCMC
Town Clerk



TOWN OF MICRO
PO Box 9
450 US Highway 301 N
Micro, NC 27555
Office: 919-284-2572

REZONING APPLICATION

\$250 FLAT FEE PLUS ADDITIONAL ACREAGE AS BELOW

Up to 2 acres - \$25.00
 2.1 - 4 acres - \$50.00
 4.1 - 7 acres - \$75.00

7.1 - 12 acres - \$100
 Above 12 acres - \$200 plus \$25.00
 for every acre over 12

APPLICANT INFORMATION:

Name of Applicant/Petitioner: Donald Ray West
 Mailing Address of Applicant/Petitioner: 426 Fieldstone Drive, Burlington, North Carolina 27215
 Telephone Number of Applicant/Petitioner: 336 263 3337
 Email Address of Applicant/Petitioner: donjunewest@gmail.com

PROPERTY INFORMATION:

Owner(s) Name(s) : Donald R West and June C West
 Mailing Address of Owner: 426 Fieldstone Drive, Burlington, NC 27215
 Telephone Number of Owner: 336-263-3337
 Email Address of Owner: donjunewest@gmail.com
 Site Address of Property: Bizzell Grove Church Road, Selma, NC 27576
 Property Tax ID #: NCPin 264600-00-5345
 Deed Book/Page: 01545 0765

ZONING INFORMATION:

Current Zoning District: RA Residential Agricultural Requested Zoning District: (F) CH - Highway Commercial District

Acres Being Rezoned: 31 Total Acres in Parcel: 31

List of Requested Uses or Reasons for Rezoning: Land Borders I95 - The requested rezoning from RA to CH is appropriate due to the property's location adjacent to a major transportation corridor. The current RA zoning no longer reflects the highest and best use of the property. The proposed CH zoning would provide an appropriate transition to commercial activity in the area, support economic development, increase the local tax base, and provide services and employment opportunities while utilizing existing proximity to roadway infrastructure.

Application must include a map indicating the area where rezoning is being requested. A printout from the Johnston County GIS will suffice.

PROCEDURE INFORMATION:

Applications for a rezoning shall be referred to the Planning Board. The Planning Board will report its recommendation to the Board of Commissioners. After proper notice has been given pursuant to Section 2-103-2, a legislative public hearing shall be held by the Board of Commissioners. Final decision of either approval or denial shall be made by the Board of Commissioners. Applicant should be prepared to attend both the Planning Board and Board of Commissioners* meetings to present their request.

**Public Hearing*

Certification: I certify that all the information presented on this application is true and accurate to the best of my knowledge, information and belief. Further, I understand that should this application be approved by the Town Council, no site activity can take place until a site plan or other land development permits are issued/approved. Additionally, I allow town staff access to the petition property while conducting review of this petition. All property owners must sign. Add additional sheets if needed.

Owner Signature: Donald R. West Date: 5/19/2026
Applicant Signature: June C. West Date: 5/19/2026
OWNER

OFFICE USE ONLY:

Date Application Received: 5/19/26 Amount/Fee Paid: 5/19/26 File#: 2026 20-R2

Check #
950

Property of Donald R. and June C. West

ID 10007069



INTERIM AD DRAFT

This is the proof of your ad scheduled to run in **Johnstonian News - (Johnston County)** on the dates indicated below. If changes are needed, please contact us prior to deadline at **(919) 284-2295**.

Please note: when you submit a legal document, you are responsible for ensuring payment for the associated fees or charges are paid.

Notice ID: Aai4r8VIYpYwvgLMWMzi | **Proof Updated: Jun. 23, 2026 at 03:02pm EDT**

Notice Name: 2026-20-RZ

This is not an invoice. Below is an estimated price, and it is subject to change. You will receive an invoice with the final price upon invoice creation by the publisher.

FILER

Kimberly Moffett
financialofficer@townofmicro.com (Johnston County)
(919) 284-2572

FILING FOR

Johnstonian News -

Columns Wide: 1

Ad Class: Legals

07/01/2026: Other	21.00
07/08/2026: Other	21.00

Subtotal	\$42.00
Tax %	0
Processing Fee	\$9.20
Total	\$51.20

NOTICE OF PUBLIC HEARING

The Micro Board of Commissioners will conduct a Rezoning Public Hearing for the following application on Tuesday July 14, 2026 at their 7:00 p.m. meeting. The hearing will be held in the Meeting Room of the Public Works/Business Center located at 450 US 301. Application to rezone a total of 31.630(+/-) acres. located at Bizzell Grove Church Road, Selma; NC Pin # 264600-00-5345 from RA to CH.
The Johnstonian
July 1, 8, 2026

**TOWN OF MICRO
ZONING AMENDMENT
CONSISTENCY AND REASONABLENESS STATEMENT
#2026-20-RZ**

The Town of Micro Board of Commissioners hereby states:

Section 1: The above referenced zoning amendment **IS APPROVED.**

Section 2: The above reference zoning amendment **IS REASONABLE AND CONSISTENT** with:

The Town of Micro 2019 Land Use Plan, specifically:

"We find this rezoning to be reasonable and in the public interest because any potential impacts of the proposed amendment are compatible with existing and permissible uses surrounding the subject land, as outlined in Goal 2.3 of the Comprehensive Land Use Plan."

Goal 2: Encourage economic growth in the community

Case #2026-20-RZ is consistent with the above referenced goal as the rezoning is compatible with existing and permissible uses/zoning surrounding the subject parcel.

Section 3: Based upon information presented at the public hearings and by the applicant and based upon the recommendations and detailed information developed by staff and the Planning Board, and considering the criteria applicable sections of the UDO, the above referenced zoning amendment is reasonable and in the public interest.

Duly adopted this the 14th day of July, 2026 while in regular session.

Marty Parnell, Mayor

**AN ORDINANCE AMENDING THE ZONING ORDINANCE
AND ZONING MAP
OF THE TOWN OF MICRO, NORTH CAROLINA**

WHEREAS a petition has been filed with the Board of Commissioners of the Town of Micro requesting an amendment to the Zoning Ordinance and Zoning Map of the Town of Micro to include in the Commercial Highway (CH) zone the properties described below, property formerly being zoned Residential-Agricultural; and

WHEREAS said property is owned by Donald and June West; and

WHEREAS the Planning Board of the Town of Micro has reviewed the proposed change(s) and made a recommendation there upon; and

WHEREAS notice of a public hearing to consider the proposed change was published in accordance with law in The Johnstonian, a local newspaper, as required by Section 2-112-4 (A) of the Micro Unified Development Code and by Section 160D-602 of the North Carolina General Statutes; and

WHEREAS a notice of the proposed zoning classification action was mailed to the owner(s) of the parcel(s) of land involved, as shown on the County Tax Listing, and to the owners of all parcels of land adjacent parcels within a 100' radius of the entire boundary of the effected parcel of land, as shown on the County Tax Listings, by depositing a copy of the same in the United States Mail, first class mail, as required by Section 2-103-2 (D) of the Micro Unified Development Code and by Section 160D-602 of the North Carolina General Statutes; and

WHEREAS notice of the proposed zoning classification action was posted on the property as required by Section 2-103-2 (F) of the Micro Zoning Ordinance and by Section 160D-602 of the North Carolina General Statutes; and

WHEREAS the said public hearing was conducted at 7:00 p.m. on July 14, 2026, wherein a reasonable opportunity was given to all those in attendance to speak either in favor or against the said change to make relevant comments; and

THEREFORE, after duly considering the matter, THE BOARD OF COMMISSIONERS OF THE TOWN OF MICRO DOES HEREBY ORDAIN:

SECTION 1. That the Zoning Ordinance of the Town of Micro is hereby amended to include in the Commercial Highway (CH) zone the following described properties:

General Description:

Bizzell Grove Church Road – 31.908 (+/-) acres

Specific Description:

NC PIN# 264600-00-5345

SECTION 2. That the official Town of Micro Zoning Map is hereby amended to include in the Commercial Highway (CH) zone the above-described property and will be so marked.

SECTION 3. That if any section, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of Ordinance.

SECTION 4. That the Board of Commissioners hereby adopts the following Statement of Consistency and Reasonableness for the proposed rezoning:

“We find this rezoning to be reasonable and in the public interest because any potential impacts of the proposed amendment are compatible with existing and permissible uses surrounding the subject land, as outlined in Goal 2.3 of the Comprehensive Land Use Plan.”

SECTION 5. That this ordinance shall become effective immediately upon its adoption

Duly adopted this 14th day of July, 2026 while in regular session.

Marty Parnell
Mayor

ATTEST:

Kimberly A. Moffett, CMC, NCCMC
Town Clerk

Service Ticket #5213214 - 2026.06 - PFF - Upgrade Town Hall Firewall

	Prepared by: VC3 Krissy Goins 218-336-2327 quotes.Kristine.Goins@vc3.com	Prepared for: Town of Micro, NC 450 US 301 Hwy N. Micro, NC 27555 Financial Officer financialofficer@townofmicro.com	Quote Information: Quote #: KG018106 Version: 1 Delivery Date: 06/04/2026 Expiration Date: 07/02/2026
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Quote Summary

Description	Amount
- Hardware/Software	\$1,290.00
- Labor	\$3,557.33
- Shipping	\$25.00
Total: \$4,872.33	

- Applicable taxes & Environmental Surcharges will be added.
- All product transfer of ownership and invoicing occurs upon VC3's receipt of the product.
- Pricing & Availability is subject to change without notice.
- Shipping and handling costs may not be included in this quote, as these costs are variable. Adjusted shipping and handling costs may be applied to the final invoice.
- VC3 makes NO WARRANTY either expressed or implied, regarding performance or suitability for any purpose of the above products. The customer assumes responsibility for understanding the warranty, if any, of the manufacturer or VC3.
- If not included in agreement, travel will be billed separately.
- In the case hardware/software total exceed \$100k, VC3 will require a 50% deposit of the hardware/software total to secure the order. Deposit is payable immediately to VC3.
- Returns:
 - No returns will be accepted unless first approved by VC3 Inc.
 - Approved returns are subject to a 20% restocking fee.
 - Approved return of in-stock items will be accepted within 10 business days of purchase, if merchandise is unopened and packaging is undamaged.
 - Open box items are not returnable
 - Approved defective returns must be shipped to VC3 within 10 business days of said approval

1301 Gervais St. Ste. 1800
Columbia, SC
www.vc3.com
800-787-1160



VC3

Town of Micro, NC

Kristine Goins

Name: Krissy Goins

Title: Senior Client Solutions Specialist

Date: 06/04/2026

Name: Financial Officer

Date: _____

Description

LOCATIONS IN SCOPE

Main - 450 US 301 Hwy N.: 450 US 301 Hwy N., Micro NC 27555 US

EXECUTIVE SUMMARY

The Town of Micro, NC currently operates a Sophos XG 115 firewall that has reached end-of-life (EOL) and requires replacement to maintain network security, reliability, and vendor support. VC3 will replace the existing firewall with a new SonicWall TZ280 Secure Firewall, migrate the required network and security configurations, and perform the installation and deployment of the new device. Upon completion, VC3 will validate network connectivity, internet access, and firewall functionality to ensure a successful transition with minimal disruption to operations.

SOLUTION DESCRIPTION

VC3 will complete the following tasks:

Note : NO VPN or SLLVPN configurations found

1. Review the existing configuration of the Sophos XG 115 firewall, including network settings, NAT rules, and security policies.
2. Configure the new SonicWall TZ280 firewall and migrate the required settings from the existing environment.
3. Deliver, install, and deploy the new TZ280 firewall onsite.
4. Validate and test all firewall services, including internet access, NAT, VPN connectivity, and security policies.
5. Test local network connectivity and internet access to ensure all services are functioning properly after the migration.
6. Update all applicable ConnectWise (CW) and IT Glue (ITG) documentation, including firewall

VC3 RESPONSIBILITIES

- Plan and coordinate VC3 resources for the execution of project activities.
- Purchase and configure all required hardware/licensing.
- Provide post-deployment support to the client users as required.
- Work with the primary contact to identify test users and, if applicable, test cases prior/post deployment.
- Develop communication and/or guide and documentation material for end users as required.

CLIENT RESPONSIBILITIES

- Designate a business leader who will act as the primary contact for this project.
- Assist with scheduling and communicating project activities to staff.
- Coordinate with third party vendors.
- Client will be required to submit a survey in response to the project.

OUT OF SCOPE

The Company is responsible to perform only the Services described in this Statement of Work Agreement. Any additional services discussed or implied that are not defined explicitly by this SOW will be considered out of scope. All services requested

Description

outside of this SOW as detailed above will require a "Change Order" before any services are performed. "Change Order" must be agreed upon by all parties and signed.

CHANGE REQUESTS

Any task not explicitly listed in "In-Scope Deliverables" will be handled via written Change Request, with impact to project plan, budget and schedule documented prior to execution.

CHANGE APPROVALS

Change Requests are presented by VC3 PM to MST stakeholders for approval; upon signature, the project plan, budget and schedule will be updated.

COMMUNICATION MANAGEMENT

- The Project Manager will provide regular status updates to the client team to review progress and track deliverables.
- Updates will be provided to all stakeholders through various communication methods to ensure continuous alignment.

Scope of Work

IN-SCOPE SERVICES

Project Management

VC3 will assign a project manager for the duration of the project to work closely with an assigned Client representative to ensure proper project coordination and planning.

These activities will include:

- Project kickoff meeting to define project resources and timeline
- Documentation of scheduled project activities
- Weekly Project Status meetings and documented updates as needed
- Coordination of VC3 and Town of Micro, NC schedules to ensure successful implementation
- Project closure documentation to formalize end of project

Implementation Phase

- Client Meetings/Communications
- Firewall: Small Office - 1 - Staging
- Firewall: Small Office - 2 - Core
- Firewall: Small Office - 3 - Post Cutover

Out of Scope

Description

Specific examples from this project may be listed below.

- There are no specific Out of Scope for this project.

Key Assumptions

The key assumptions for this project are:

- There are no specific Key Assumptions for this project.

Key Risks

Key risks for this project are:

- There are no specific Key Risks for this project.

Deliverables

The Company will have completed its responsibilities to this Statement of Work when the following deliverables are complete:

- There are no specific Deliverables for this project.

- Hardware/Software

Thumbnail	Product Description	Comment	Price	Qty	Extended Price
	(3 & Free Offer) SonicWall TZ280 SECURE UPGRADE PLUS - ADVANCED EDITION 3YR (INCLUDES 1YR CSE) - Intrusion Prevention - 8 Port - Gigabit Ethernet - 2.50 Gbit/s Firewall Throughput - MD5, AES (128-bit), AES (192-bit), AES (256-bit), SHA-256, SHA-384, TLS 1		\$1,290.00	1	\$1,290.00

Subtotal: **\$1,290.00**

- Labor

Thumbnail	Product Description	Comment	Price	Qty	Extended Price
	Labor - Fixed Fee - Setup, Installation, Configuration & Project Management		\$3,557.33	1	\$3,557.33

Subtotal: **\$3,557.33**

1301 Gervais St. Ste. 1800
Columbia, SC
www.vc3.com
800-787-1160



- Shipping

Thumbnail	Product Description	Comment	Price	Qty	Extended Price
	Shipping and Handling		\$25.00	1	\$25.00

Subtotal: **\$25.00**

NAME OF STREET	LENGTH OF SIGN	WIDTH OF SIGN	BACKGROUND COLOR	LETTERING COLOR	NUMBER NEEDED
US 301	36"	9"	GREEN	WHITE	3
WILSON STREET	36"	9"	GREEN	WHITE	1
WILSON STREET	24"	6"	GREEN	WHITE	1
HINNANT STREET	24"	6"	GREEN	WHITE	1
GOLDSBORO STREET	36"	9"	GREEN	WHITE	1
W. FIELDS STREET	36"	9"	GREEN	WHITE	1
W. FIELDS STREET	24"	6"	GREEN	WHITE	1
FAYETTEVILLE STREET	36"	9"	GREEN	WHITE	1
FAYETTEVILLE STREET	24"	6"	GREEN	WHITE	1
DAVIS STREET	24"	6"	GREEN	WHITE	1
MAIN STREET	24"	6"	GREEN	WHITE	1
SECOND STREET	24"	6"	GREEN	WHITE	1
GERRI STREET	24"	6"	GREEN	WHITE	1
PITTMAN LANE	24"	6"	GREEN	WHITE	1
TOTAL NUMBER OF SIGNS					16

Town of Princeton, North Carolina
Preliminary Project Scope
Water & Sewer Merger/Regionalization Feasibility (MRF) Grant

DWI Project No.: (MRF-M-VUR-0010)

This preliminary scope is intended to define overall project intent and eligibility for MRF funding; detailed tasks, deliverables, and levels of effort will be further refined during the contracting following award. All project tasks and deliverables will comply with the Division of Water Infrastructure's MRF Grant Guidance.

A. REFERENCE

Contact Information

1. Town of Princeton (Client) – (919) 936-8171
 - i. Mayor, Stacy G. Johnson
 - ii. Town Administrator, Michael King, CZO
2. WithersRavenel (Consultant) –
 - i. Project Manager, Cathleen Saunders, PE – csaunders@withersravenel.com – (252) 202-7112
 - ii. Grant Administration, Nick Reinhart – nreinhart@withersravenel.com – (240) 460-8055

Project Information

1. DWI Project Name – Princeton MRF
2. DWI Project Number – MRF-M-VUR-0010
3. DWI Application Cycle – Fall 2025

B. NARRATIVE

PROJECT DESCRIPTION

The Town of Princeton and partner municipalities (Selma, Kenly, Micro, and Pine Level), located in Johnston County, North Carolina, are undertaking a comprehensive Merger/Regionalization Feasibility (MRF) Study to evaluate regional solutions for water supply and wastewater treatment in response to shared challenges including limited water supply, infrastructure constraints, financial pressures, and distressed system designations.

This study will follow a three-phase approach consistent with the approved application and RFQ requirements, integrating:

- Regional governance evaluation
- Engineering and operational analysis
- Financial and funding strategy development (Future Phase)

The objective is to produce a clear, objective, and defensible evaluation of regionalization alternatives, including governance structure, infrastructure needs, and financial implications, along with an implementation-ready roadmap. Due to awarded funds, CIP integration tasks, Financial and Rate Analysis, and Final report deliverables are to be performed under a future phase and are not included in this scope of work.

Challenge #1: Princeton's Limited Local Water Supply and Financial Challenges

Task 2 will gather data and inventory of water and sewer service areas from the partner localities. This data and inventory will assist in setting a baseline need for water and sewer supply and demand for Princeton and across partner localities. This data will assist in evaluating existing conditions, needs, and set the groundwork for calculating anticipated regional growth.

Task 5 will organize workgroups, including key stakeholders, elected officials, and managers to develop goals, risks, and constraints for workshop regionalization options and alternatives for water supply and wastewater treatment within the region. Tasks 3 and 4 will provide detailed information on the existing system and current constraints from high level infrastructure obligations and governance structure.

Challenge #2: Selma's Growing Demand and Operational/Technical Challenges

Task 3 will address challenge #2 by compiling the detailed system information needed to understand current and future capacity limitations across all partner utilities. By collecting data on water supply, treatment, distribution systems, and wastewater collection and treatment infrastructure, this task establishes the technical foundation required to evaluate system performance and constraints under increasing demand. This information enables the development of conceptual modeling (Task 4) and alternative analysis (Task 6) in subsequent tasks, ensuring that proposed regional solutions are based on accurate system conditions and can reliably address growth, capacity limitations, and operational challenges faced by Selma and the broader region.

In combination with the existing infrastructure data collected in Tasks 2 and 3, Task 4 will prepare a high-level conceptual model on both the water system and collection system infrastructure. This model will evaluate limitations and the required capacity for both WTP's and WWTP's throughout the system to determine potential alternatives.

Challenge #3: Addressing the Issue of Regionalization

Task 6 will directly address challenge #3 by developing and evaluating structured governance models that provide alternatives for clear, implementable framework for how the partner communities can function together as a regional utility system. Through the development of multiple governance options, evaluation of legal, operational, and financial implications, and selection of a preferred approach, this task establishes the foundation needed to move from concept to implementation. The preparation of a detailed governance framework—including organizational structure, roles and responsibilities, decision-making processes, cost-sharing arrangements, and implementation considerations—ensures that the final report provides actionable recommendations that specifically support distressed communities such as Princeton, Kenly, and Micro and outlines a clear path toward a sustainable regional solution.

Task 1 - Project Management & Grant Administration

Project Management

- A. Conduct kickoff meeting with Princeton and partner towns
- B. Establish core working group and communication protocols
- C. Develop detailed project schedule aligned within the 24-month (from LOIF) duration
- D. Facilitate regular progress meetings and coordination including coordination of technical, financial, and engagement teams throughout study
- E. Prepare maps and worksheets to facilitate the necessary data gathering related to the Project.
- F. Schedule a meeting with Client to coordinate efforts and to identify key Project team members.
- G. Provide Project Management services to monitor the job progress, arrange resources for the

Project, and communicate to the Client the status of the Project.

- H. Submit monthly project progress reports, meeting minutes as well as any electronic files of project presentation slides to the Client and the Division of Water Infrastructure (DWI).

Funding Administration

- A. Attend the Project kick-off meeting, coordinate with NCDWI to review funding requirements.
- B. Attend monthly progress meetings, only as needed.
- C. Assist the Client Finance Officer in keeping necessary files and documentation. Set up digital filing system for the Client's funded project, to be kept and maintained at the Client's location. Work with Client project designees to ensure files stay current and comprehensive.
- D. Assist the Client in completing NCDWI paperwork including state assurances, progress reports, and others as required by NCDWI for the project.
- E. Provide guidance to Client with gaining access to NC DWI EBS Portal which is required to submit reimbursements for the Project. Assist the Client in creation of "Claims" (i.e., requisition/reimbursement/disbursement payment requests) and compile necessary supporting documentation for the Client to review, execute, and submit to North Carolina Department of Environmental Quality (NCDEQ)'s Division of Water Infrastructure (DWI) EBS Portal.
- E. Act as funding liaison between the Client and NCDWI.
- G. Provide ongoing technical assistance regarding regulations and NCDWI requirements.
- H. Assist the Client in closeout procedures and paperwork. Consultant will prepare a resolution for the local governing board to adopt/approve the final report deliverable. Client will be responsible for providing executed resolution and governing board meeting minutes for submittal to DWI.

Task 2 - Governance Data Collection and Existing Conditions

- A. Collect and evaluate governance-related data for each participating system:
 - 1. Financial data (budgets, rates, debt, revenue stability)
 - 2. Organizational data (staffing, operations, management structure)
 - 3. Land planning data (growth projections, zoning, development trends)
 - 4. Jurisdictional data (service areas, boundaries, interlocal agreements)
- B. Review Local Water Supply Plans for all five towns:
 - 1. Current state of utility system
 - 2. Projected future growth
- C. Review relevant utility growth information for each jurisdiction and Johnston County:
 - 1. Utility system master plans
 - 2. Utility extension policies
 - 3. Voluntary annexation petition regulations (as applicable)

Task 3 - Technical Data Collection

- A. Collect system-level data for all partner utilities:

1. Water: supply, treatment, storage, distribution, constraints
2. Wastewater: collection, treatment, discharge, capacity

Task 4 - Conceptual Modeling

- A. Develop conceptual-level models for water and wastewater systems
- B. Evaluate regional alternatives and interconnections
- C. Assess redundancy, capacity, and system performance

Task 5 - Stakeholder Engagement and Facilitation

- A. Individual Partner Discovery Listening Sections
 1. Fountainworks will conduct on-site listening sessions with each of the five participating towns to better understand study goals, system needs, overall concerns, and desired outcomes related to regional collaboration
 2. Month 1 Activities
 - a. Fountainworks will coordinate with the WithersRavenel team as we design the interview and listening session template
 - b. Fountainworks will lead and facilitate one onsite listening session per participating town
 - c. Fountainworks will also facilitate an additional listening session with relevant NCDEQ staff to gather information relevant to the merger
 - d. For each listening session, Fountainworks will prepare individual findings summaries. Fountainworks will also prepare a synthesized summary of key themes and observations across all sessions
- B. Stakeholder Meetings & Governance Framework Development
 1. General Facilitation Notes
 - a. Fountainworks will lead, manage, and facilitate all six stakeholder meetings identified below. Services associated with these meetings will include:
 - (1) Meeting design and facilitation
 - (2) Agenda development
 - (3) Scheduling coordination
 - (4) On-site meeting logistics
 - (5) Communication with project stakeholders and clients
 - b. The WithersRavenel team will identify one staff member to attend each stakeholder meeting. Meetings will utilize a hybrid structure to allow additional participants to join and engage remotely as needed.
 2. Stakeholder Meetings
 - a. Meeting 1– Project Kickoff & Alignment Session

Facilitate a project meeting with representation from all five towns focused on:
 - (1) Sharing baseline insights and observations
 - (2) Establishing clarity around intended study outputs and workflows
 - (3) Identifying concerns and potential barriers
 - b. Meeting 2 – Landscape Assessment & Collaboration Discussion

Facilitate discussion focused on:
 - (1) Current conditions and insights related to individual systems
 - (2) Implications and opportunities for regional collaboration

c. Checkpoint Component

Perform a project checkpoint to perform the following:

- (1) Pause and assess project progress
- (2) Facilitate additional interviews and stakeholder analysis activities. The additional interviews are a due diligence activity designed to ensure that a comprehensive landscape assessment is conducted and all relevant perspectives are considered. Stakeholders for these additional interviews may include:
 - i. Johnston County Public Utilities staff
 - ii. Triangle East Chamber of Commerce staff
 - iii. North Carolina Department of Commerce staff
 - iv. Economic Development Partnership of North Carolina (EDPNC) staff
 - v. Johnston County Economic Development staff
 - vi. Johnston County Building Industry Association staff
 - vii. Relevant town, city, and county managers
 - viii. Relevant local, state, or federal elected officials and legislators
- (3) Additional activities will be reviewed and approved by the WithersRavenel/Fountainworks project team.

d. Meeting 3 – Introduction & Discussion of Potential Governance Models

Facilitate a conversation focused on:

- (1) A review of regional governance model options for jurisdictional consideration
- (2) A mutually agreed upon collaborative governance framework

e. Meeting 4 – Refinement of Governance Framework

Facilitate continued discussion and refinement of the following:

- (1) Regional governance models of greatest interest to participating jurisdictions
- (2) Collaborative governance framework

f. Meeting 5 – Consensus Building & Alternatives Evaluation

Facilitate a meeting focused on:

- (1) Continued refinement of the collaborative preliminary governance framework
- (2) Consensus-building discussions among jurisdictions
- (3) Identification of the most appropriate governance model(s) for further exploration and evaluation
- (4) Review of additional data analysis and selected alternatives as applicable

g. Meeting 6 – Consensus & Preliminary Path Forward

Facilitate final discussion resulting in:

- (1) The establishment of a shared commitment among all participating jurisdictions and a preliminary path forward
- (2) A mutually agreed upon collaborative preliminary governance framework to guide future collaboration

Task 6 - Development of Governance Alternatives/Framework

- A. Develop and evaluate high-level preliminary governance models (shared services, authority, merger, etc.)
- B. High-level evaluation of legal, operational, and financial considerations
- C. Develop preliminary collaborative governance framework including:

1. Organizational structure
2. Roles and responsibilities
3. Decision-making processes
4. Cost-sharing concepts
5. Implementation considerations

C. FUTURE TASKS

Due to the currently awarded funding level, the following items will need to be addressed in greater detail under a future phase:

1. Future capacity calculations (water/sewer)
2. Detailed modeling for interconnection analysis and alternative analysis for functionality
3. Capital Improvement Plan (CIP) integration
4. Planning-level estimates
5. Detailed financial and rate analysis
6. Final Governance Framework Document
7. Final report development

D. ITEMIZED TASKS AND BUDGET

SCHEDULE*

- **June-July 2026:** Project Initiation, Contracting, and Kickoff
- **July-September 2026:** Governance, Technical Data Collection and Existing Conditions Evaluation
- **August-September 2026:** Discovery Conversations (Stakeholder Engagement)
- **September-November 2026:** Regional Workgroups, Facilitation, and Stakeholder Alignment
- **September-March 2027:** Conceptual Modeling
- **November 2026 - April 2027:** Development of Governance Alternatives
- **April-May 2027:** Project Closeout

* Schedule is based on State's approval of preliminary scope *by end of June 2026*.

BUDGET ESTIMATE

Task No.	Task Name	Grant Funds	Local Funds
1	Project Planning and Management/Funding Administration	\$50,000	
2	Governance Data Collection and Existing Conditions	\$100,000	
3	Technical Data Collection	\$75,000	
4	Conceptual Modeling and System Evaluation	\$65,000	
5	Stakeholder Engagement and Facilitation	\$80,000	

6	Development of DRAFT Governance Alternatives and Framework	\$30,000	
	Total Engineering Costs	\$400,000	n/a
	Grant Fee	n/a	\$6,000
	TOTAL PROJECT COSTS	\$400,000	\$6,000

VUR Grant Funding: \$400,000, with 1.5% grant fee

- 1.5% grant fee = \$6,000 This will be town local funds. Town will not seek DWI reimbursement. (Please note: Princeton intends to reach out to partner communities to request an equal cost-share of **\$1,200 each**)

E. DELIVERABLES

Deliverables for the project may include the following:

- Monthly Meeting summaries/Progress Reports
- Management and Invoicing
- Required NCDWI compliance paperwork and Disbursements
- Technical Memorandum summarizing assumptions and recommendations
- Collaborative Preliminary Governance Framework Document
- Project closeout documents

F. MRF PROGRAM REQUIREMENTS

The project will align with the MRF Program requirements, including the following:

- The Town of Princeton intends to pay the grant fee using grant funds.
- Project progress reports will be submitted to the Division no less frequently than every other month throughout the project.
- The Draft deliverable package will be submitted to the Division before the Town Council is presented with the results of the MRF project.
- The Final deliverable package will be submitted to the Division after the Town Council is presented with the findings, conclusions, and recommendations of the MRF project.
- The Final deliverable package will include the appropriate GIS layers updated during the MRF project such that the Division can determine the service area boundary of the utility, including gaps in service coverage.