Town of Micro
Board of Commissioners SPECIAL Meeting
MINUTES
Friday – July 24, 2026
5:00 p.m.
Micro Public Works/Town Hall

Officials Present:
Marty Parnell *
Tim Earp, Mayor Pro Tem
Kevin Worley, Commissioner
Katy Garcia, Commissioner
*Arrived at 6:00 p.m.

Others Present:
Christy Thomas, Finance Officer
Kimberly Moffett, Town Clerk

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1. **CALL TO ORDER**
   - Call to Order
   - Pledge of Allegiance
   - Invocation

Mayor Pro Tem Earp called the meeting to order at 5:20 p.m. He led everyone in the Pledge of Allegiance and offered the Invocation.

2. **ITEMS FOR DISCUSSION/UPDATES**
   a. Lead Copper Project Update
   Presenter: Kimberly Moffett

Ms. Moffett provided an update on the Lead Copper Project as follows:

Completed To Date:
- Field work
- Data
- Data Added to Inventory

Next Steps:
- Inventory is in Draft Format
- Submit Inventory to State – we are ready to submit but we do have time before it needs to submitted. Slade suggests we do not submit until we have all decisions made because once we submit that "starts the clock" for next steps
- There was nothing on the town side that needed replacement
- Total of 3 resident galvanized lines will need replacement
- 107 E. Fayetteville
- 113 E. Main
- Lot #25 Beulah in the Pines
- We will need to send letters letting residents know. There is required verbiage that cannot be changed and it can cause panic as it addresses "effects of lead poisoning, however we can add a cover letter to alleviate/reduce panic.

Option #1
- Submit Service Line Replacement Plan, which takes place of final report and meets all requirements. Town has until November 2027 to submit.
- Residents are responsible for cost of replacement.

- We can work with residents
- If no replacement takes place – we are required to send an annual letter reminding them of the issue

Option #2

- Town can apply for federal funding for replacement of lines
- Very high chance of approval
- This funding would allow us to work on private property
- May have ability to get new meters and service line to above addresses
- Would also allow town to use funds to work on our service lines
- 100% principal forgiveness
- 2% processing fee = approximately $6,000

*Average estimate cost for residents to replace their lines $1500-$2000. Only external is covered – no internal plumbing would be covered.

b. Micro Sanitary Sewer Rehab Project – Change Order
Presenter: Kimberly Moffett

Ms. Moffet stated the change order had been completed.

c. Stop Order (turned over to town from county)
Presenter: Kimberly Moffett

Ms. Moffett provided information about a case that had been handled by Johnston County Inspections at 616 Lowell Mill Road. This case began August 13, 2025 and was citizen initiated regarding an unpermitted shed being built on the property. Numerous letters were sent to the homeowner beginning on August 13, 2025, August 27, 2025, September 8, 2025, February 9, 2026, February 23, 2026, March 9, 2026 and finally on March 23, 2026 with no response from the homeowner. A citation in the amount of $250 was issued on July 15, 2026. This file has now been turned over to the Town Attorney.

d. Minimum Housing Ordinance
Presenter: Kimberly Moffett

Ms. Moffett stated that the town did not currently have a Minimum Housing Ordinance in place. She suggested that the Planning Board begin working on this ordinance. It was agreed this was the best course of action.

e. Current Leak at Hillmont
Presenter: Christy Thomas

Ms. Thomas stated there was a leak at Hillmont Village and Public Utilities has gone out and stated they are hoping to be able to do repair without having to rip up part of roadway.

f. Legal 160D Legislation
Presenter: Kimberly Moffett

Ms. Moffett provided information about recently adopted legislation related to 160D.

- HB162 adds provisions to 160D-702 that prevent local governments from requiring minimum number of parking spaces per development or structure regardless of occupancy or use.
- HB 162 also has restrictions regarding stormwater regulation.
  Effective date of January 1, 2027

Other 160D changes included in SL 2026-41, which is the State budget:
- Eliminate need to exhaust administrative remedies prior to going to Superior Court.
- Expand who has standing to an appeal (this portion seems to allow Homebuilders Association) as it pertains to challenging development fees.
- Extends the Statute of Limitations to file a challenge to a land development regulation from 1 to 3 years.
- Requires local government officials to issue an advisory opinion or interpretation of development regulation upon state of facts and in turn binds the local government to that interpretation.
- Mandates local governments to pay litigant's attorney fees to those who successfully challenge local government development regulations.

g. Powell Bill Expenditures
Presenter: Christy Thomas

Ms. Thomas provided an update on Powell Bill. Commissioner Worley will get two estimates for this and bring them back to the August meeting.

h. Firewall Update
Presenter: Christy Thomas

Ms. Thomas stated our current firewall is outdated and needs to be updated. The cost will be $4,872.33 plus the cost of annual renewal. It was consensus to move forward.

i. Johnston County Fire Services Shared Cost Update
Presenter: Kimberly Moffett

Ms. Moffett provided an update and stated the Johnston County Attorney has drafted a proposed plan for fire service district extension, and it will be presented to the Johnston County Board of Commissioners at their next meeting.

j. Buckhead Water Pricing
Presenters: Kimberly Moffett & Christy Thomas

Ms. Moffett stated that since Buckhead is on the County Line but has also been annexed into the town, it was thought there should be a rate included on the Comprehensive List of Fees & Charges for this subdivision. It was agreed they would be charged a base rate of $31.52 plus consumption rate of $0.010973. This item will be brought to the August meeting for adoption.

k. Staffing
Presenter: Kimberly Moffett

There was discussion regarding employment status of Ms. Moffett. She is currently a contract employee, and her role has taken on more duties, and it was agreed she should become a part-time employee.

l. Community Center Pricing
Presenter: Kimberly Moffett

Ms. Moffett stated she felt we should investigate possibility of reducing rental fees for the Community Center. All agreed, and this item will be brought back to the August meeting with 50% reduction in fees.

m. Violation Letter(s) Update
Presenter: Kimberly Moffett

Ms. Moffett provided an update on the violation issues at 101 US 301. She stated a letter of violation was sent from town, and a follow up letter was sent from the town attorney. Mr. Mohammed did come into the office and advise he spoke with his tenant about the situation. He stated that to date most of the junk in front of building is gone. A grill remains. He states that the tenant was working on cars in front of 103 US 301, but again assured it is not being used for car repair.

A letter was also sent to 202 W. Main Street about a nuisance violation.

3. **ADJOURNMENT**
   a. Adjourn the Meeting

ACTION:	Motion to Adjourn
Motion:	Commissioner Garcia
Second:	Commissioner Worley
Vote:	Unanimous

Duly adopted this the 8th day of September, 2026 while in regular session.

Tim Earp
Mayor Pro Tem

ATTEST:

Kimberly A. Moffett, CMC, NCCMC
Town Clerk

TOWN OF MICRO INCORPORATED SEAL EST. 1905 NORTH CAROLINA