



Town of Micro
Board of Commissioners Meeting MINUTES
Tuesday – January 14, 2025
7:00 p.m.
Micro Town Hall

Elected Officials Present:

Marty Parnell, Mayor
Kevin Worley, Mayor Pro Tem
Tim Earp, Commissioner
Katy Garcia, Commissioner

Others Present:

Yiecenia Joyner, Deputy Clerk
Kimberly Moffett, Interim Town Clerk
Jason Banks, Public Works Director

1. CALL TO ORDER

- Call to Order
- Pledge of Allegiance
- Invocation

Mayor Parnell called the meeting to order at 7:00 p.m. and led everyone in the Pledge of Allegiance. Jason Banks then led the Invocation.

2. PUBLIC COMMENT

Johnston County Commissioner Godwin was present and provided additional details regarding items necessary for D.O.T. to move forward with the naming of a bridge in Micro after the late Dr. Batten. The council agreed The Town of Micro would provide what was needed. Commissioner Godwin provided a lengthy summary regarding the recent county re-evaluation, which made market value appraisals on land and property increase significantly and, in some cases, double. Commissioner provided additional details regarding how people could appeal their re-evaluation. He also shared information regarding adoption of a neutral budget.

3. ADJUSTMENT/ADOPTION OF THE AGENDA

a. Adjustments to the Agenda

It was requested that the following items be added to the agenda:

- Under Old Business - 8a Resolution to amend language in the yard waste policy.
- Under Old Business 8c - Resolution to support naming bridge after Dr. Batten.
- Under New Business 8b - Resolution approval of water shortage response plans.

b. Adoption of the Agenda

ACTION:

Motion to Adopt Agenda with amendments as noted

Motion:

Commissioner Garcia

Second:

Commissioner Earp

Vote:

Unanimous

4. CONSENT AGENDA

(Items on the consent agenda are considered routine in nature or have been thoroughly discussed at previous meetings. Any member of the Board may request to have an item removed from the consent agenda for further discussion.)

- a. Draft Minutes - December 10, 2024

ACTION: Motion to Adopt Consent Agenda as Presented

Motion: Commissioner Earp
Second: Commissioner Garcia
Vote: Unanimous

5. SPECIAL PRESENTATION/INTRODUCTIONS

6. FINANCIAL REPORT

7. PLANNING BOARD REPORT

- a. Planning Board/BOA Report.

There was no Planning Board/BOA meeting held in December; therefore, no report provided.

8. OLD BUSINESS

- a. Ordinance Updating Fees and Charges (Yard Waste Fees)

Presenter: Kimberly Moffett, Interim Town Clerk

Ms. Moffett stated this Ordinance would update the Comprehensive List of Fees & Charges to include recently adopted fees for Yard Waste.

ACTION: Adoption of Ordinance #2025-01-01 & Resolution #2025-01

Motion: Mayor Pro Tem Worley
Second: Commissioner Earp
Vote: Unanimous

- b. Sewer Usage/Billing Discussion

Presenter: Yiecenia Joyner & Mayor Parnell

ACTION: None- Tabled for next meeting

- c. Resolution in Support of Bridge Named After Dr. Batten

Presenter: Kimberly Moffett, Interim Town Clerk

Ms. Moffett stated this Resolution would be provided to NCDOT in support of naming a bridge in memory of Dr. Batten.

ACTION: Adoption of Resolution #2025-02

Motion: Mayor Pro Tem Worley
Second: Commissioner Garcia
Vote: Unanimous

9. PUBLIC HEARING

10. NEW BUSINESS

- a. Ordinance of Appointing Public Works Director to Dispose of Surplus Property
Presenter: Kimberly Moffett, Interim Town Clerk

Ms. Moffet explained the Ordinance would allow the Public Works Director to dispose of property under \$30,000 in value in accordance with NCGS. Additionally, a spread sheet would be set up to track any and all items that were disposed of. Granting this authority to the Public Works Director will save time in having to wait to present items to the full council prior to disposition.

ACTION: Adoption of Ordinance #2025-01-02

Motion: Commissioner Garcia
Second: Commissioner Earp
Vote: Unanimous

- b. Legislation (SB 382) Regarding Down Zoning
Presenter: Kimberly Moffett, Interim Town Clerk

Ms. Moffet provided a brief overview regarding recently amended Stated Law that impacted Down Zoning as related to municipalities. This change was effective December 11, 2024. This change means that municipalities can no longer initiate a down zoning without the permission of every single property owner affected. She further stated this was a complex issue.

ACTION: None- Informational Only

- c. Personnel Policy Update
Presenter: Kimberly Moffett, Interim Town Clerk

Ms. Moffet presented the council with a copy of a draft personnel policy that Mid Carolina had worked on. She stated there were several areas of the draft policy that would require the council's attention as they may or may not pertain to Micro. Ms. Moffet said the last policy that was adopted for The Town of Micro was in 1994 and that policy was basically a one-page policy and does not address many personnel issues. She further stated there were some issues that needed to be addressed to include the definition of exempt vs. non-exempt employees, health insurance and earned time off.

Mayor Parnell asks that the council look over draft policy and be ready to discuss and potentially adopt at next meeting.

- d. Resolution to Approve Water Shortage Response Plan
Presenter: Kimberly Moffett, Interim Town Clerk

Ms. Moffet Explained these resolutions are simply to say that the town is adopting the Water Shortage Response Plan that was submitted to DEQ back in 2023, and at that time were reviewed and accepted by them. These Resolutions are required by the NCDEQ. One is for the town and the other is for the county water lines.

ACTION: Adoption of Resolution #2025-03 & #2025-04

Motion: Commissioner Garcia
Second: Commissioner Earp
Vote: Unanimous

11. COMMISSIONER REPORT

- a. Special Events Report
Presenter: Katy Garcia, Commissioner

Commissioner Garcia said the turnout for the ball drop was a success and said the kids really enjoyed it. She also discussed future plans for Easter which would consist of vendors and an Egg Hunt, hopefully hosted at community building.

7. CLOSED SESSION

13. ADJOURNMENT

- a. Adjourn the Meeting

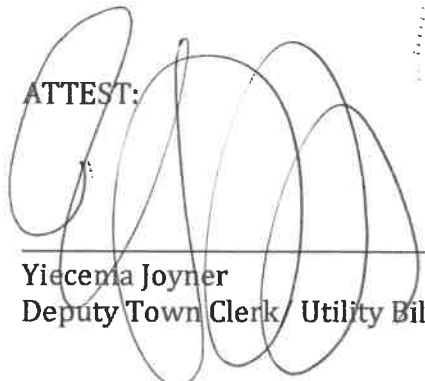
With there nothing further, the meeting was adjourned at 9:02 p.m.

ACTION: Motion to Adjourn

Motion: Commissioner Earp
Second: Commissioner Garcia
Vote: Unanimous

Duly adopted this the 11th day of February, 2025 while in regular session.

ATTEST:



Yiecenia Joyner
Deputy Town Clerk/ Utility Billing





Marty Parnell
Mayor