Town of Micro
Board of Commissioners Meeting MINUTES
Tuesday –August 11, 2026
7:00 p.m.
Micro Town Hall

Elected Officials Present:
Marty Parnell
Tim Earp, Mayor ProTem
Kevin Worley, Commissioner

Others Present:
Kimberly Moffett, Town Clerk
Christy Thomas, Finance Officer

Elected Official Absent:
Katy Garcia, Commissioner

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1. CALL TO ORDER

- Call to Order
- Pledge of Allegiance
- Invocation

Mayor Parnell called the meeting to order at 7:00 p.m. He led everyone in the Pledge of Allegiance and LC Smith offered the Invocation.

2. PUBLIC COMMENT

Adam Caldwell, who is running for Johnston County Commissioner, was present and stated he was happy to join Micro this evening.

3. ADJUSTMENT/ADOPTION OF THE AGENDA

a. Adjustments to the Agenda

It was requested to remove Item 4a and add Item 10d (Pump #4 Failure).

b. Adoption of the Agenda

ACTION:	Adoption of Agenda with Adjustments as Noted
Motion:	Commissioner Worley
Second:	Mayor Pro Tem Earp
Vote:	Unanimous

4. CONSENT AGENDA

(Items on the consent agenda are considered routine in nature or have been thoroughly discussed at previous meetings. Any member of the Board may request to have an item removed from the consent agenda for further discussion.)

a. Draft Minutes

- ~~*July 14, 2026 – DRAFT Minutes*~~
- ~~*July 24, 2026 – DRAFT Minutes*~~

Removed from the agenda.

5. SPECIAL PRESENTATION/INTRODUCTIONS

6. FINANCIAL REPORT

a. Billing Adjustment Report
Presenter: Christy Thomas, Finance Officer

Ms. Thomas reported 2 adjustments were made in the month of July; one was for a leak, and the other was administrative fee correction.

b. Monthly Financial Report Update
Presenter: Christy Thomas, Finance Officer

Ms. Thomas reported all financials are in good shape and July bank reconciliation has been completed. She reports the balance for the park Grant is $101,000. There was discussion about potential for playground equipment and shade tree purchases.

7. PLANNING BOARD REPORT

a. Planning Board Report
Presenter: Chad Holloman, Planning Board Chair

Mr. Holloman reported the Planning Board met two times recently and further stated he would provide report on both items scheduled for public hearings tonight.

8. OLD BUSINESS

Copper/Lead Update
Presenter: Slade Harvin, Engineer

Mr. Harvin provided an update on the Copper/Lead Project as follows:

Completed:

- Field work
- Data
- Data Added to Inventory

Next Steps:

- Inventory is in Draft Format
- Submit Inventory to State – we are ready to submit but we do have time before it needs to submitted. Slade Harvin suggests we do not submit until we have all decisions made because once we submit that "starts the clock" for next steps
- There was nothing on the town side that needed replacement
- Total of 3 resident galvanized lines will need replacement
    - 107 E. Fayetteville
    - 113 E. Main
    - Lot #25 Beulah in the Pines
- We will need to send letters letting residents know. There is required verbiage that cannot be changed and it can cause panic as it addresses "effects of lead poisoning, however we can add a cover letter to alleviate/reduce panic.

Option #1

- Submit Service Line Replacement Plan, which takes place of final report and meets all requirements. Town has until November 2027 to submit.
- Residents are responsible for cost of replacement.
    - We can work with residents
    - If no replacement takes place – we are required to send an annual letter reminding them of the issue

Option #2

- Town can apply for federal funding for replacement of lines
- Very high chance of approval
- This funding would allow us to work on private property
- May have ability to get new meters and service line to above addresses
- Would also allow town to use funds to work on our service lines
- 100% principal forgiveness
- 2% processing fee = approximately $6,000

*Average estimate cost for residents to replace their lines $1500-$2000. Only external is covered – no internal plumbing would be covered.

Following discussion, it was agreed the town would apply for federal funding.

ACTION:	Adoption of Resolution #2026-12
Motion:	Commissioner Worley
Second:	Mayor Pro Tem Earp
Vote:	Unanimous

ACTION:	Adoption of Resolution #2026-13
Motion:	Commissioner Worley
Second:	Mayor Pro Tem Earp
Vote:	Unanimous

9. PUBLIC HEARINGS

a. Rezoning #2026-83-RZ – 5367 US 301 N – Residential Agricultural (RA) to Residential 10 (R-10)
Presenter: Leopoldo Sanchez Miranda, Applicant

The applicants did not appear at the public hearing.

ACTION:	Table Item to September 8, 2026 Meeting
Motion:	Commissioner Worley
Second:	Mayor Pro Tem Earp
Vote:	Unanimous

b. Subdivision #2026-31-SUB – 925A Micro Road West
Presenter: Scott Lowe, Applicant

Mr. Holloman, Planning Board, reports that we are waiting for some additional feedback from Central Pines COG regarding a question about lot numbers.

POTENTIAL ACTION: Table until September 8, 2026

10. NEW BUSINESS

a. Update to Comprehensive List of Fees & Charges – Reduction in Rates for Community Center Rental
Presenter: Kimberly Moffett, Town Administrator/Town Clerk

Ms. Moffett stated there were two suggestions for changes to the Comprehensive List of Fees & Charges. The first one being rates for Buckhead Subdivision. She stated that as Buckhead is on the County Line but has annexed into the town, their rates should reflect that. The following rates were suggested:

Base Rate of $31.52 (in-town resident rate)
All Consumption at a rate of 0.0100973 per gallon

The other suggestion was reduction in Community Center rates.

There was discussion and it was agreed that both rate suggestions were good.

ACTION: Adoption of Ordinance #2026-08-02

Motion:	Mayor Pro Tem Earp
Second:	Commissioner Worley
Vote:	Unanimous

b. Resolution Updating Check Signatures
Presenter: Kimberly Moffett, Town Administrator/Town Clerk

Ms. Moffett stated that this Resolution would update check signatures.

ACTION: Adoption of Resolution #2026-10

Motion:	Commissioner Worley
Second:	Mayor Pro Tem Earp
Vote:	Unanimous

c. Resolution Designating Mayor as Authorized Official to Make Recommendations re: ABC Permit Applications
Presenter: Kimberly Moffett, Town Clerk

Ms. Moffett stated this Resolution would grant the mayor, rather than law enforcement, the authority to make recommendations regarding ABC Permit Applications.

POTENTIAL ACTION: Adoption of Resolution #2026-11

Motion:	Commissioner Worley
Second:	Mayor Pro Tem Earp
Vote:	Unanimous

d. Pump Station #4
Presenter: Marty Parnell, Mayor

Mayor Parnell provided details about a recent issue with Pump Station #4. There was a failed alarm and both pumps #1 and #2 failed and we had an overflow. All reporting required was completed within 24 hours. This issue required 4 full pump trucks. Two new pumps have been ordered. One of the two pumps was completely shot. We will be rebuilding and keep the second one as a backup. The alarm is now back up and running and pump station is working. There was backup on Mr. Smith's property, and we have reimbursed him for required pumping on his property.

11. COMMISSIONER REPORTS

a. Special Events Report

Mayor Parnell asked that all Commissioners get involved with the Christmas Parade. It was stated that entry and sponsorship forms would be available shortly. The parade will be held on Saturday – December 5, 2026 with a 4:00 p.m. start time.

We will need to vote on Grand Marshall. It was agreed we would put the word out on Facebook and the website that applications were being accepted for nominations.

12. CLOSED SESSION

13. ADJOURNMENT

a. Adjourn the Meeting

With there being nothing further, the meeting was adjourned at 7:40 p.m.

ACTION:	Motion to Adjourn
Motion:	Commissioner Worley
Second:	Mayor Pro Tem Earp
Vote:	Unanimous

Duly adopted this the 13th day of October 2026 while in regular session.

Marty Parnell
Mayor

ATTEST:

Kimberly A. Moffett, CMC, NCCMC
Town Clerk

TOWN OF MICRO INCORPORATED SEAL EST. 1905 NORTH CAROLINA