



**Town of Micro  
Board of Commissioners Meeting MINUTES  
Tuesday –April 8, 2025  
7:00 p.m.  
Micro Town Hall**

**Elected Officials Present:**

Marty Parnell, Mayor  
Kevin Worley, Mayor Pro Tem \*  
Tim Earp, Commissioner  
Katy Garcia, Commissioner

\*Arrived at approximately 7:15 p.m.

**Others Present:**

Kimberly Moffett, Interim Town Clerk  
Yiecenia Joyner, Deputy Town Clerk  
Mike Wilber, Town Attorney

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**1. CALL TO ORDER**

- Call to Order
- Pledge of Allegiance
- Invocation

Mayor Parnell called the meeting to order at 7:00 p.m. He led everyone in the Pledge of Allegiance and Mr. LC Smith offered the Invocation.

**2. PUBLIC COMMENT**

JC Commissioner was present and provided an update on the bridge naming in honor of Dr. Batten.

**3. ADJUSTMENT/ADOPTION OF THE AGENDA**

a. Adjustments to the Agenda

- **Add Ordinance #2025-04-04 Under Item 9a**

It was stated this item Only will be needed if text amendment is adopted as this Ordinance will amend the Comprehensive List of Fees & Charges related to fees for permit for Electronic Gaming.

- **Add Ordinance #2025-04-03 as Item 10d – Capital Project Ordinance for Sanitary Sewer Improvement Project**

b. Adoption of the Agenda

**ACTION:**

Adoption of Agenda with Adjustments as Above

Motion:

Commissioner Garcia

Second:

Commissioner Earp

Vote:

Unanimous

**4. CONSENT AGENDA**

*(Items on the consent agenda are considered routine in nature or have been thoroughly discussed at previous meetings. Any member of the Board may request to have an item removed from the consent agenda for further discussion.)*

a. Draft Minutes

- March 11, 2025

**ACTION:**

Adoption of Consent Agenda as Presented

Motion:

Commissioner Earp

Second:

Commissioner Garcia

Vote:

Unanimous

**5. SPECIAL PRESENTATION/INTRODUCTIONS**

**6. FINANCIAL REPORT**

a. Financial Report

While there was no financial report, it was stated that work continues on the FY '25-26 budget. There is a special budget meeting scheduled to continue work for April 14, 2025.

**7. PLANNING BOARD REPORT**

a. Planning Board/BOA Report

*Presenter:* Chad Holloman, Chair

Mr. Holloman was presented and stated the Planning Board met in March and began discussion and work on a possible food truck ordinance. He also stated that both Byron Smith and Derek Walker were issued the oath of office.

**8. OLD BUSINESS**

**9. PUBLIC HEARINGS**

a. Zoning Ordinance Text Amendment #2025-02-OA – Electronic Gaming

*Presenter:* Kimberly A. Moffett, Interim Town Clerk

This item was noted as a public hearing. Mayor Parnell opened the public hearing and staff provided a report on this item. Ms. Moffett provided background on the item. She stated the office had received a phone call inquiring about requirements for a sweepstakes café/electronic gaming machines in the Town of Micro. Following this research and during conversation it was determined a business currently operating within town limits and has had these types of machines for many years. Ms. Moffett stated there was a discussion with the Town Attorney regarding this issue regarding this business being a non-conforming use and draft ordinance language was presented that would set out guidelines and process to include this type of business in the current zoning ordinance. Process would include requirements to obtain permits as well as limiting the location and times of operations of these businesses. The current business would be exempt from ordinance but required to complete an application and pay all required permit fees.

Ms. Moffett stated this item was brought to the Planning Board at which time there was a lengthy discussion and many questions regarding this issue. Concerns were raised about this type of business and the town's ability to control the situation and/or require the current business to cease. It was explained that since the business was an existing non-confirming use, the town did not have the authority to shut the business down. It was the decision of the Planning Board to recommend denial of this text amendment to the Board of Commissioners.

Ms. Moffett introduced Attorney Mike Wilber who was present at the meeting for any questions or concerns.

Mayor Parnell opened the floor for public comment and discussion. Several people spoke about the ordinance and were against the operation of any type of electronic gaming and questioned how the current location could be shut down. Attorney Wilber advised as they were a non-confirming use the town did not have the authority to shut them down. There was lengthy conversation about the issue of electronic gaming in general to include cases currently pending with the attorney general.

With there being nothing further, the hearing was closed and the item was turned over the council for their deliberations.

There was lengthy discussion and questions about the proposed ordinance language and it was confirmed that language in the draft ordinance would basically not allow for any other gaming café to open in the town due to the requirements of location and distance from parks, churches, schools etc. This ordinance would require the current establishment to file an application and pay the permit fees.

**ACTION:** Denial Ordinance #2025-04-01

Motion: Commissioner Garcia  
Second: Commissioner Earp  
Vote: Uananimous

**10. NEW BUSINESS**

- a. Budget Ordinance Amendment  
*Presenter:* Kimberly A. Moffett, Interim Town Clerk

Ms. Moffett stated this budget ordinance would move funds to cover invoices from VC3, computer support.

**ACTION:** Adoption of Ordinance #2025-04-02

Motion: Commissioner Garcia  
Second: Commissioner Earp  
Vote: Uananimous

- b. Resolution of Tentative Award – Pump Station Project Award #SRP-W-ARP-0098  
*Presenter:* Kimberly A. Moffett, Interim Town Clerk

Ms. Moffett stated this Resolution would tentatively award work on the pump station project to One Step Construction.

**ACTION:** Adoption of Resolution #2025-13

Motion: Mayor Pro Tem Worley  
Second: Commissioner Earp  
Vote: Uananimous

- c. Resolution to Issue RFP;s  
*Presenter:* Kimberly A. Moffett, Interim Town Clerk

**ACTION:** Adoption of Resolution #2025-14

Motion: Mayor Pro Tem Worley  
Second: Commissioner Garcia  
Vote: Uananimous

- d. Capital Project Ordinance – Sanitary Sewer Improvement Project  
*Presenter:* Kimberly A. Moffett, Interim Town Clerk

Ms. Moffett stated this ordinance would set up the required information for the Sanitary Sewer Improvement Project.

**ACTION:**

Adoption of Ordinance #2025-04-03

Motion:

Commissioner Garcia

Second:

Mayor Pro Tem Worley

Vote:

Unanimous

**11. COMMISSIONER REPORTS**

- a. Special Events Report

*Presenter:* Katy Garcia, Commissioner

Commissioner Garcia stated there would be an Easter Egg Hunt and Celebration in Jerome Park on April 12, 2025. The egg hunt will take place at 11:00 a.m.

**12. CLOSED SESSION**

**13. ADJOURNMENT**

- a. Adjourn the Meeting

With there being nothing further, the meeting was adjourned at 8:25 p.m.

**ACTION:**

Motion to Adjourn

Motion:

Mayor Pro Tem Worley

Second:

Commissioner Earp

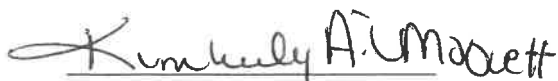
Vote:

Unanimous

Duly adopted this the 12<sup>th</sup> day of August, 2025 while in regular session.

  
Marty Parnell  
Mayor

ATTEST:

  
Kimberly A. Moffett, CMC, NCCMC  
Town Clerk

