Town of Micro
Board of Commissioners Meeting Minutes
Tuesday –July 14, 2026
7:00 p.m.
Micro Town Hall

Elected Officials Present:
Marty Parnell
Tim Earp, Mayor ProTem
Katy Garcia, Commissioner
Kevin Worley, Commissioner

Others Present:
Kimberly Moffett, Town Clerk
Christy Thomas, Finance Officer

1. CALL TO ORDER

- Call to Order
- Pledge of Allegiance
- Invocation

Mayor Parnell called the meting to order at 7:00 p.m. He led everyone in the Pledge of Allegiance and Commissioner Godwin offered the Invocation.

2. PUBLIC COMMENT

Resident Mary Ray was present and stated she had concerns regarding the slaughterhouse. She was advised she could address her concerns during the Public Hearing for this item.

Ms. Fullwood with Johnston County Health Department was present and shared information about upcoming programs.

3. ADJUSTMENT/ADOPTION OF THE AGENDA

a. Adjustments to the Agenda
b. Adoption of the Agenda

ACTION:	Adoption of Agenda as Presented
Motion:	Commissioner Worley
Second:	Commissioner Garcia
Vote:	Unanimous

CONSENT AGENDA

(Items on the consent agenda are considered routine in nature or have been thoroughly discussed at previous meetings. Any member of the Board may request to have an item removed from the consent agenda for further discussion.)

a. Draft Minutes
- *May 11, 2026 – DRAFT Minutes*
- *May 12, 2026 – DRAFT Minutes*
- *June 9, 2026 – DRAFT Minutes*
- *June 16, 2026 – DRAFT Minutes*

ACTION:	Adoption of Consent Agenda as Presented
Motion:	Commissioner Garcia
Second:	Mayor Pro Tem Earp
Vote:	Unanimous

5. SPECIAL PRESENTATION/INTRODUCTIONS

6. FINANCIAL REPORT

a. Billing Adjustment Report
Presenter: Christy Thomas, Finance Officer

Ms. Thomas reported there was a total of 5 adjustments made regarding filling of pools and 1 adjustment for trash service.

It was agreed that due to current drought conditions, there would be no adjustments made for filling of pools until further notice.

b. Monthly Financial Report Update
Presenter: Christy Thomas, Finance Officer

Ms. Thomas presented the June 2026 Budget vs. Actual Report and stated everything looks good and there are no areas of concern. She reported there is a total of $155,000 remaining in the General Assembly Appropriations regarding park improvements. She further stated this amount does not include final payment for Pickleball Court.

Ms. Thomas shared that the Town of Micro is no longer being monitored by the LGC. Board members offered their appreciation and thanks to all that have been assisting these past almost four years to get everything up to date. Commissioner Godwin offered his congratulations to the board as well for their continued dedication to this effort.

7. PLANNING BOARD REPORT

a. Planning Board Report
Presenter: Byron Smith, Planning Board

Mr. Smith reported the Planning Board recently heard and reviewed the two items coming before the board this evening for public hearings. He stated that applicants for both projects attended the board meeting. He stated the Planning Board recommended approval of the rezoning. He further stated they reviewed and discussed the application for Carolina Meats and were pleased with the exclusion of this property being a slaughterhouse, as noted in the application.

8. OLD BUSINESS

9. PUBLIC HEARINGS

a. Special Use Permit #2026-23-SUP – Carolina Meats – *Quasi-Judicial* *
Presenter: Barrett Twitty – BBR Holdings, Applicant

Attorney Wilber shared information about a Quasi-Judicial hearing and stated this hearing resembles a court trial where testimony is presented. Citizens may give testimony in a QJ hearing AFTER they have taken an oath. The Board of Commissioners acts like a court of law and receives only sworn testimony and other credible evidence. In addition, the Board must make Findings of Fact based upon the evidence presented. The Board refrains from "ex-parte communication" about these cases, as the Board must decide based solely on the evidence presented at the hearing itself.

Attorney Wilber issued the Oath to those wishing to offer testimony.

The applicant was present and shared details about the project. He stated that this is custom quality meat and will include processing, smoking and packaging of meats at this time. He did state there may

be addition of slaughter in the future.

Mr. Smith, Planning Board stated the application stated there would be no slaughter. He further added the Planning Board would have serious environmental concerns and the impact allowing slaughter may have. He further added that having allowed slaughter been a factor, it would have tipped the scales for the Planning Board. He further stated he did not believe that allowing slaughter would be of any benefit to the town.

Mayor Parnell asked if there would be sales to the public and Mr. Twitty stated he believed they would be looking to add office and retail space in the future.

Mr. Twitty stated that at the current time there was no intention of doing slaughter, however, he asked to be permitted for original use.

At this time the application for the Special Use Permit was entered into evidence as Exhibit "A".

ACTION:	Accept Application as Exhibit A
Motion:	Commissioner Garcia
Second:	Mayor Pro Tem Earp
Vote:	Unanimous

At this time, Attorney Wilber issued the oath to others who wished to offer testimony.

Slyvester Dawes stated he felt the land was being contaminated.

Attorney Wilber reminded that all fact-based evidence could be considered during a Quasi-Judicial proceeding.

There was discussion about the bad smell there used to be at the facility when slaughter was happening as well as from the daily pick up of trims.

Shanice Dawes shared her concerns about the smell as well as concerns about families living nearby.

Ms. Ray also shared her concerns about the previous slaughterhouse and bad smell and concerns about the health of elderly folks living near the location.

Commissioner Worley confirmed there would be no animals on site.

Javian Dawes shared his concerns and the smells and his family's homeplace.

Doris Sims shared her concerns about traffic and odor.

Gary Wheeler stated that the applicant was a good businessperson and he spoke about the previous 3 tenants not being the best tenants. He shared information about the digestor that was used in the past. He stated there appeared to have been mismanagement in the past and asked past mistakes not to be held against the applicant.

ACTION:	Motion to Close the Hearing
Motion:	Commissioner Worley
Second:	Mayor Pro Tem Earp
Vote:	Unanimous

At this time the following Finding of Facts were read:

FINDING OF FACT #1:
The proposed use and development comply with the applicable regulations of this Ordinance.

ACTION:	Motion to Approve
Motion:	Commissioner Garcia
Second:	Mayor Pro Tem Earp
Vote:	Unanimous

FINDING OF FACT #2:

The proposed use and improvements are compatible with the character of the surrounding area and the capacity of neighboring lands to develop as permitted in the applicable zoning district.

ACTION:	Motion to Approve
Motion:	Commissioner Garcia
Second:	Mayor Pro Tem Earp
Vote:	Unanimous

FINDING OF FACT #3:

The proposed use will have minimal adverse impact on surrounding land regarding service delivery, traffic circulation, aesthetics, odor, noise, glare, and vibration.

ACTION:	Motion to Approve
Motion:	Commissioner Garcia
Second:	Commissioner Worley
Vote:	Unanimous

FINDING OF FACT #4:

The use will not deteriorate or otherwise adversely impact water, air, scenic, and other natural resources.

ACTION:	Motion to Approve
Motion:	Commissioner Garcia
Second:	Mayor Pro Tem Earp
Vote:	Unanimous

FINDING OF FACT #5:
The use will maintain safe ingress and egress to the site.

ACTION:	Motion to Approve
Motion:	Commissioner Garcia
Second:	Commissioner Worley
Vote:	Unanimous

FINDING OF FACT #6:

The use will be served by adequate road and infrastructure to support development of the site.

ACTION: Motion to Approve

Motion: Commissioner Garcia
Second: Commissioner Worley
Vote: Unanimous

FINDING OF FACT #7:

The use will protect property values and preserve public safety and welfare of the surrounding area and community at-large.

ACTION: Motion to Approve with Condition

Motion: Commissioner Garcia
Second: Commissioner Worley
Vote: Unanimous

FINDING OF FACT #8:

The use complies with other applicable town, state, and federal laws regulating development of land within the Town's jurisdiction.

ACTION: Motion to Approve

Motion: Commissioner Garcia
Second: Commissioner Worley
Vote: Unanimous

Condition added that approval is based on use as requested and stated in application. Should applicants wish to add slaughter, they would need to come back with an amended request.

Mayor Parnell stated that he feels the project, as proposed, can be a positive asset to the town

ACTION: Approval of 2026-23-SUP with Condition as Added

b. Rezoning #2026-20-RZ – Bizzell Grove Church Road – PIN#264600-00-5345
Presenter: Don West, Applicant

Mr. Smith, Planning Board, stated this item was heard by the Planning Board on July 8, 2026. He stated the applicant was at the meeting and provided very detailed information. Mr. Smith stated it was the unanimous recommendation of the Planning Board for approval of this rezoning to Commercial Highway.

Mr. West, applicant, was present and stated this location is approximately 32 acres. He further stated he had no firm plans for the property at this time but felt it was best to be prepared for future growth.

There were no questions or concerns from the board.

ACTION: Adoption of Ordinance #2026-07-01

Motion: Mayor Pro Tem Earp
Second: Commissioner Worley

Vote: Unanimous

ACTION: Adoption/Denial of Statements of R&C

Motion: Commissioner Worley
Second: Commissioner Garcia
Vote: Unanimous

10. NEW BUSINESS

a. VC3 – Updated Firewall
Presenter: Christy Thomas, Finance Officer

Ms. Thomas stated our current firewall is at the end of its life and support. It is vital to get our firewall updated. The estimate is approximately $4,872.

ACTION: Consensus to Proceed with Updated Firewall

b. Close Out Duke Energy Accounts
Presenter: Christy Thomas, Finance Officer

Ms. Thomas suggested that we close out the Duke Energy accounts for the dump, compound and holiday lights. Each of these accounts has a monthly fee of $35.52. It was stated that the Christmas Lights could be powered from the park. Mayor Parnell stated we need an electrician to work on the re-wiring of the Christmas Lights. Ms. Thomas will research re-wiring.

ACTION: Consensus to Proceed with Closure of Accounts

c. Replacement of Street Signs
Presenter: Kimberly Moffett, Town Clerk

Ms. Moffett stated that she and Ms. Christy drove through town and took inventory of new street signs that needed replacement. The total cost for 16 signs would be $383.

ACTION: Consensus to Purchase New Street Signs

d. Code of Ordinance Update Project
Presenter: Kimberly Moffett, Town Clerk

Ms. Moffett stated the current Code of Ordinance needs several areas to be amended and updated. She stated this will be a lengthy project and will include a great deal of staff research and input from the Planning Board.

ACTION: Consensus to Begin Proceed

e. Water/Sewer Regionalization Preliminary Scope
Presenter: Kimberly Moffett, Town Clerk

Ms. Moffett stated the scope was submitted on June 10, 2026 and was reviewed and accepted by NCDEQ. She stated the next steps are that DEQ staff will prepare form for funding offer, which should be received shortly. Michael King – Town of Princeton, who is taking lead on this project for the towns, will submit all requested fully executed contracts prior to or along with the first disbursement request.

11. COMMISSIONER REPORTS

a. Special Events Report

Presenter: Katy Garcia, Commissioner

Commissioner Garcia stated the Back-to-School Movie in the Park will be held on August 28, 2026. There will be a food truck, face painter and the movie "School of Rock" will be shown. Additionally, we will be accepting donations for local schools. A list of supplies will be available soon. The Community Building will serve as a back up location in case of inclement weather.

The 2026 Christmas Parade will be held on Saturday – December 5 with a 4:00 start time. Following the parade, there will be a Meet & Greet with Santa at the Community Center. We will also have tree lighting and a hot chocolate bar at that time.

There will be sponsorship opportunities for the Christmas Parade.

It was stated Pickleball Court work will begin next month.

12. CLOSED SESSION

13. ADJOURNMENT

a. Adjourn the Meeting

With there being nothing further, the meeting was adjourned at 8:20 p.m.

ACTION:	Motion to Adjourn
Motion:	Commissioner Garcia
Second:	Commissioner Worley
Vote:	Unanimous

Duly adopted this the 13th day of October, 2026 while in regular session.

Marty Parnell

ATTEST:

Kimberly A. Moffett, CMC, NCCMC
Town Clerk

TOWN OF MICRO INCORPORATED SEAL EST. 1905 NORTH CAROLINA