



Town of Micro
Board of Commissioners Meeting MINUTES
Tuesday –May 12, 2026
7:00 p.m.
Micro Town Hall

Elected Officials Present:

Marty Parnell, Mayor
Kevin Worley, Commissioner
Katy Garcia, Commissioner

Others Present:

Justin Banks, Public Works Director
Christy Thomas, Finance Director
Kimberly Moffett, Town Clerk

Elected Officials Absent:

Tim Earp, Mayor ProTem

1. CALL TO ORDER

- Call to Order
- Pledge of Allegiance
- Invocation

Mayor Parnell called the meeting to order at 7:15 p.m. He led everyone in the Pledge of Allegiance and offered the Invocation.

2. PUBLIC COMMENT

3. ADJUSTMENT/ADOPTION OF THE AGENDA

- a. Adjustments to the Agenda
- b. Adoption of the Agenda

It was requested that Item 4a be removed. It will be placed on the next agenda.

Motion:
Second:
Vote:

Commissioner Garcia
Commissioner Worley
Unanimous

ACTION:

Adoption of Agenda with Amendment as Above

4. CONSENT AGENDA

(Items on the consent agenda are considered routine in nature or have been thoroughly discussed at previous meetings. Any member of the Board may request to have an item removed from the consent agenda for further discussion.)

- a. Draft Minutes
 - ~~April 14, 2026 – Regular Meeting~~

5. SPECIAL PRESENTATION/INTRODUCTIONS

6. FINANCIAL & WATER SEWER REPORT

- a. Billing Adjustment Report
Presenter: Christy Thomas, Finance Officer

Ms. Thomas provided details about billing adjustments made during the month of April 2026.

- b. Monthly Financial Report Update
Presenter: Christy Thomas, Finance Officer

Ms. Thomas provided details as well as a printed report regarding financials and general ledger. She stated everything is looking good and there are no concerns.

- c. Water Sewer Report
Presenter: Jason Banks, Public Works Director

Mr. Banks reported that everything with reference to water/sewer is in good shape. All reports are up to date and there are no issues. Mr. Banks shared that effective at the end of the month, he would no longer be serving as the Public Works Director. He stated his heart lies within ministry and he plans to pursue that path. He offered his thanks to the town council and town staff. He stated he would be willing to continue to serve as the ORC if that were the decision of the council. Council Member Garcia offered her thanks and appreciation to Mr. Banks for his years of service to the town. Ms. Moffett stated he would be greatly missed.

7. PLANNING BOARD REPORT

- a. Planning Board Report
Presenter: Chad Holloman, Planning Board Chair

Mr. Holloman stated the Planning Board met on April 28, 2026. He stated at that meeting two members were sworn in, the 2026 meeting schedule was adopted. He also stated they reviewed the final plat for Buckhead with request for a few minor corrections that included signature block and county block for register of deeds. He stated the Planning Board held a special meeting on May 7, 2026 as well and reviewed both 2026-16-RZ and 2026-17-SUB, which will be heard during the Public Hearing portion of tonight's meeting.

8. OLD BUSINESS

9. PUBLIC HEARINGS

- a. 2026-14-ANX – Bizzell Grove (Buckhead)
Presenter: Kimberly Moffett, Town Clerk

Mayor Parnell stated this was a public hearing and opened the hearing at 7:30 p.m.

Ms. Moffett stated the application was received, reviewed and properly noticed. It was stated that the annexation of the subdivision was mutually agreed upon during approval of preliminary plat.

There were no questions for staff or the applicant.

With there being nothing further, the hearing was closed and turned over to council for their deliberation

Motion:	Council Member Worley
Second:	Council Member Garcia
Vote:	Unanimous

ACTION: Adoption of Ordinance #2026-05-01

- b. 2026-16-RZ – Fayetteville Street – Request to Rezone from R-15-R10
Presenters: Kimberly Moffett, Town Clerk and Scott Lowe, Developer

Mayor Parnell noted this as a public hearing and opened the hearing at 7:35 p.m.

Ms. Moffett stated the application was received, reviewed and sent to the Planning Board for their recommendation.

Mr. Holloman stated the Planning Board reviewed this application at their May 7, 2026 meeting. He stated it was the recommendation of the Planning Board for approval of the rezoning.

The applicant, Scott Lowe, was present for any questions. He stated this request was to rezone from R-15 to R-10 and stated that the request was compatible with the surrounding area.

There were no questions for staff, Planning Board or the applicant. With there being nothing further, the hearing was closed and the item was turned over to council for their deliberation.

ACTION: Adoption of Statement of Reasonableness & Consistency

Motion: Council Member Garcia
Second: Council Member Worley
Vote: Unanimous

ACTION: Adoption of Ordinance #2026-05-02

Motion: Council Member Worley
Second: Council Member Garcia
Vote: Unanimous

10. NEW BUSINESS

- a. 2026-17-SUB – Fayetteville Street – Preliminary Plat
Presenters: Kimberly Moffett, Town Clerk and Scott Lowe, Developer

Ms. Moffett stated application was received and reviewed. She stated a pre-application meeting was held and capacity was discussed at this meeting. Following the pre-app meeting, research determined that based on updated records of previously promised capacity for another subdivision, capacity numbers for that subdivision had decreased significantly. Based on that reduction and additional expected future capacity, both Mayor Parnell and Jason Banks, Public Works Director, felt comfortable agreeing that capacity would be available.

Mayor Parnell stated the number for Wellons Park had decreased to 71 lots and this would be completed in two phases.

Mr. Lowe stated the subdivision would consist of 8 single family homes with a price point of approximately \$259,000 and average square footage of 1050-1400.

Mr. Lowe stated a 4" sewer would be installed by the developer, a drainage ditch would be installed with zero cost to the town, and a 30' service easement for utilities would be provided. Each line would be the responsibility of the homeowner and clean-out to each home would be their responsibility. Additionally, there would be a shared driveway/road which will be 24' in width with 3' on each side. It was further stated that the road would meet all required state guidelines and two vehicles could pass side by side.

ACTION: Adoption of 2026-17-SUB Approval Preliminary Plat

Motion: Council Member Garcia
Second: Council Member Worley
Vote: Unanimous

- b. 2024-30-SUB – Bizzell Grove SUB (Buckhead) – Final Plat
Presenters: Kimberly Moffett, Town Clerk; Ethan Averette, Stocks Engineering and Dennis Peacock, RRT Development

Ms. Moffett stated application was received, reviewed and forwarded to the Planning Board for their recommendation.

Mr. Holloman stated the Planning Board reviewed this application at their April 28, 2026 meeting and it was their recommendation for approval.

Both Mr. Peacock and Mr. Averett were present and shared plat showing updated setbacks. It was stated that Johnston County Environmental approved the septic.

They stated there were questions about parking for the cemetery that were raised during the Planning Board and it was stated that the property width had increased and had been deeded over to Mr. Thomas Jones. Additionally, a fence will be installed around the perimeter and internal parking provided within the subdivision. There will be buffers consisting of holly trees and junipers.

Also discussed were the amenities to be provided in the free space which would include a covered picnic area and a corn hole game area.

Commissioner Worley asked about the size of the properties. It was stated that the sizes of the homes will range from 1700 to 3000 square feet. They will be single family residences on a slab.

It was stated that Phase 2 will also include 20 acres of open space.

There was brief discussion about the creek clean-out and it was stated that DEQ is reviewing the stream crossing.

It was stated that the required bore under the RR was complete.

There were no further questions from the Board. With there being nothing further, the item was turned over to council for their deliberation.

ACTION:

Adoption of 2024-30-SUB Approval Final Plat

Motion:

Council Member Worley

Second:

Council Member Garcia

Vote:

Unanimous

- c. Outdoor Burning Ordinance
Presenter: Kimberly Moffett, Town Clerk

Ms. Moffett stated this draft was presented previously for review. She stated the ordinance had been draft previously by the Police Chief, however, it was not properly adopted at the time.

ACTION:

Adoption of Ordinance #2026-05-03

Motion:

Council Member Garcia

Second:

Council Member Worley

Vote:

Unanimous

- d. Off Road/ATV/Dirt Bike Ordinance
Presenter: Kimberly Moffett, Town Clerk

There were questions why ordinance were required if we did not have law enforcement and it was stated when Johnston County Sheriff was patrolling and came upon something they could not do anything without an ordinance.

Ms. Moffett stated this ordinance was drafted at request of council. The draft was reviewed at a previous meeting and is presented for consideration.

ACTION: Adoption of Ordinance #2026-05-04

Motion: Council Member Garcia
Second: Council Member Worley
Vote: Unanimous

- e. Golf Cart Ordinance
Presenter: Kimberly Moffett, Town Clerk

Ms. Moffett stated this ordinance was drafted at request of council and is presented for consideration.

ACTION: Adoption of Ordinance #2026-05-05

Motion: Council Member Garcia
Second: Council Member Worley
Vote: Unanimous

- f. Jerome Park Update
Presenters: Marty Parnell, Mayor and Kevin Worley, Commissioner

Commissioner Worley stated he has been in contact with a company regarding Pickle Ball Courts and Tennis Courts. As soon as quotes are received, they will be shared.

ACTION: None - Informational Only

- g. Powell Bill Discussion/Location(s)
Presenters: Marty Parnell, Mayor and Kevin Worley, Commissioner

It was agreed that contact will be made with several companies and determine who might be available to assist with the paving of roads in town to include Railroad and Hinnant Streets.

11. COMMISSIONER REPORTS

- a. Special Events Report
Presenter: Katy Garcia, Commissioner

There were no reports of any special events at this time.

12. CLOSED SESSION

- a. Closed Session Pursuant to NCGS 143-318.11(a)(6)

ACTION:

Motion to Go into Closed Session at 8:35 p.m.

Motion:

Council Member Worley

Second:

Council Member Garcia

Vote:

Unanimous

Council returned from Closed Session at 9:07 p.m. with no action being taken.

13. ADJOURNMENT

- a. Adjourn the Meeting

With there being nothing further, the meeting was adjourned at 9:09 p.m.

Motion:

Council Member Garcia

Second:

Council Member Worley

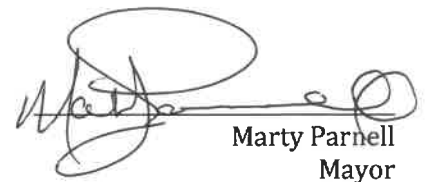
Vote:

Unanimous

ACTION:

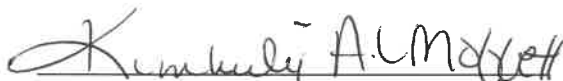
Motion to Adjourn

Duly adopted this the 14th day of July, 2026 while in regular session.



Marty Parnell
Mayor

ATTEST:



Kimberly A. Moffett, OMC, NCCMC
Town Clerk

